

**COLUMBIA TOWNSHIP-VILLAGE OF FAIRFAX
JOINT ECONOMIC DEVELOPMENT ZONE
Board Meeting Minutes
March 9, 2021**

Mr. Shelton called the meeting to order at 5:00 PM with the Pledge of Allegiance. The roll call was then read and the following Board Members were present: Mr. Lamar and Mrs. Hughes for Columbia Township and Ms. Lally, Mrs. Kaminer and Mr. Shelton for the Village of Fairfax. Also present were JEDZ Administrator/Director Melissa Taylor, JEDZ Tax Administrator Jane Fette and Fairfax Fiscal Officer Rob Doppes.

Mr. Shelton asked for approval of the December 8, 2020 board meeting minutes. Mr. Lamar made a motion to approve, seconded by Ms. Lally. All Board Members present concurred with the motion. The December 2020 meeting minutes were approved.

REPORT OF JEDZ TAX ADMINISTRATOR

Mrs. Fette provided information to the board that included the following:

- The YTD collections for the JEDZ is \$197,073.35 This is 2% down from 2020. Refunds to date have been \$16.97 compared to \$5,500 last year.
- Quarterly distributions and reimbursements for Quarter 4 2020 were paid out in January 2021. For Columbia Township = \$221,548.23; Village of Fairfax = \$24,616.47. The next payouts for Quarter 1 of 2021 will be done in April 2021.
- All bank reconciliations are completed and reconciled through February 2021 for all accounts (MITS, PNC Bank and Quickbooks)
- The final YTD taxes received for 2020 is \$1,136,130.20. This is down 11% from the prior year, but there was a one-time back tax received in 2019 that skewed those numbers. Taking that out, tax receipts were only down \$8,000.

The Board acknowledged that only being down \$8,000 from the year prior was very good considering COVID-19 occurring.

Mr. Shelton asked for a motion to approve the Tax Administrator's report. Ms. Lally made a motion to approve, seconded by Mrs. Hughes. All Board Members present concurred with the motion. The motion carried.

Mr. Lamar asked if the Madison Place Coffee Shop was making a contribution to the JEDZ. Mrs. Fette stated that they were and that all businesses in the Township located on Wooster Pike, Highland and Ridge Avenues and the Plainville businesses area are in the JED Zone.

BOARD OF DIRECTOR'S REPORT

None

OLD BUSINESS

None

NEW BUSINESS

Election of Officers for 2021 – this nomination and election will replace the December 8, 2020 election since the JEDZ President must be one of the members of the township board. Mr. Shelton made a motion to nominate Mr. Lamar as President. There were no other nominations. Mr. Lamar made a motion to nominate Mr. Shelton as Vice President and Mrs. Kaminer as secretary. There were no other nominations. Mr. Shelton asked for approval of the 2021 JEDZ officers to be Mr. Lamar, President; Mr. Shelton, Vice President; Mrs. Kaminer, Secretary. Mrs. Lally made the motion, seconded by Mrs. Hughes. All Board Members present concurred with the motion. The motion carried.

ANNOUNCEMENTS

None

MOTION TO APPROVE BILLS AND BANK RECONCILIATIONS

Ms. Lally made a motion to approve all bills, reconciliations and financial reports presented, seconded by Mrs. Hughes. All Board Members present concurred with the motion. The motion carried.

SIGNATURE OF MINUTES

All Board Members present signed the approved minutes for December 8, 2020.

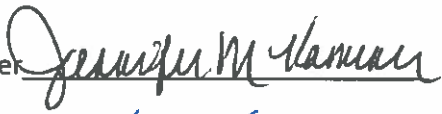
FUTURE MEETING DATES

July 13, 2021 – 2022 Budget will be presented
September 14, 2021
December 14, 2021

There was no other business discussed. Mrs. Kaminer made a motion to adjourn the meeting, seconded by Ms. Lally. All Board Members present concurred with the motion. The meeting was adjourned.

BOARD MEMBERS

Mrs. Hughes 
Mr. Kubicki absent
Mr. Lamar 

Mrs. Kaminer 
Ms. Lally absent
Mr. Shelton 