

COLUMBIA TOWNSHIP-FAIRFAX JOINT ECONOMIC DEVELOPMENT ZONE
Board Meeting Minutes
September 14, 2021

Mr. Lamar called the meeting to order at 5:00pm with the pledge of allegiance. The roll call was read and the following Board Members were present, Mr. Shelton, Ms. Lally and Mr. Lamar. Mrs. Kaminer, Mrs. Hughes and Mr. Kubicki were absent. Also present were JED Zone Administrator Melissa Taylor and JED Zone Tax Administrator Janet Burandt and Fiscal Officer Rob Doppes.

Mr. Shelton made a motion to have Ms. Lally take the notes.

Due to not having a quorum present, the minutes for the July 13 meeting will need to be approved at the December 14 meeting.

REPORT OF THE JED ZONE TAX ADMINISTRATOR

Mrs. Burandt provided financial reports to the Board. The total collected through August 31, 2021 is \$964,294. This is increased from the previous year, by \$213,649. 2021 Refunds to date are \$5,038 (compared to the prior year in which they were \$41,933).

Mrs. Burandt reported changes for the JEDZONE website:

Making it easier to find forms
A Welcome to the JedZone letter for all new business
A new "Have you paid your taxes" letter

General work:

Getting a lot of QTR 3 taxes in
Working on missing taxes
Cleaning up data in the system

BOARD OF DIRECTOR'S REPORT

- Nothing

RESOLUTIONS

- Nothing

OLD BUSINESS

- Auditors Report for 2018/2019 – must make changes to the JedZone policy and records retention based on Fairfax policies.

NEW BUSINESS

- New business going into Mariemont Promenade are Servatii Pastry Shop Eyewear Care.
- Subway has moved out
- Having issues with Arena Lounge not completing their tax returns.

APPROVAL OF BILLS, BANK STATEMENTS, FINANCIAL STATEMENTS & FINANCIAL ADJUSTMENTS

- Will be done at the December 14 ,2021 meeting

ANNOUNCEMENTS

The next meeting will be on December 14, 2021.

There was no other business discussed. Mr. Lamar made a motion to adjourn the meeting, seconded by Mr. Shelton. All Board Members present concurred with the motion. The meeting was adjourned at 5:41pm

TRUSTEES

Mrs. Hughes absent

Mrs. Kaminer absent

Ms. Lally Shirley

Recording Secretary: Ms. Lally

Mr. Lamar Bowling

Mr. Kubicki absent

Mr. Shelton Calvin L. Shelton