

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES**  
**5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees**  
**Regular Meeting Minutes**  
**December 11, 2018**  
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The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 6:00 p.m.

**In attendance**

Those Trustees in attendance were David Kubicki, Susan Hughes and Chris Kritikos. Township Administrator Michael Lemon, Fiscal Officer Caroline Heekin and Lt. Dan McElroy were also present. The pledge of allegiance was recited.

**Approval and Signing of Minutes**

Mr. Kubicki made a motion, seconded by Ms. Hughes to approve Regular Meeting Minutes of November 13, 2018. All present voted yes.

Mr. Kubicki made a motion, seconded by Mr. Kritikos to approve Records Retention Committee Meeting Minutes of November 13, 2018. All present voted yes.

**Open Forum**

Jane Payne informed the board that there had been two online complaints made regarding 6923 Buckingham. Mr. Lemon advised that Harry Holbert has been contacted and Mike will follow up.

**Department Reports**

Fire Inspector's Report

Mr. Wendell's report was included with the meeting packet and is available for public inspection.

Road Superintendent Report

Mr. Servizzi's report was included with the meeting packet and is available for public inspection.

Police Report

Lt. McElroy's report was included with the meeting packet and is available for public inspection. In addition, Lt. McElroy thanked Mr. Lemon and the board for the working relationship they enjoyed during his tenure. He will now be working with Anderson Township.

Fiscal Officer Report

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

Administrator's Report

Mr. Lemon's report was included with the meeting packet and is available for public inspection.

Mr. Lemon expanded on some of the items in his report:

The Little Miami Join Fire District – Our hope is to help effect the sustainability of the district.

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**Department Reports (cont.)**

Mr. Lemon was just notified that the board members have approved a three year contract extension and will formalize at their next meeting.

Mr. Lemon had lunch with CBT's President where he was presented with a donation of \$15k toward the purchase of a new police vehicle.

Weather did not impact the success of the Christmas Tree Lighting Ceremony. Mr. Lemon commended the police and township road crew as well as Trustees Hughes and Kritikos for their efforts.

We will continue to collect leaves through Christmas; there have been more calls for leaf collection this year than the last 5 years combined.

There will be a special meeting on Friday morning to discuss 2019 Appropriation and more.

LMJF&R Report

Covered in Mr. Lemon's report; Mr. Kubicki thanked Mr. Lemon for his diligence.

Trustees Reports

Ms. Hughes reported that Columbia Township received a Recycling Award for #1 in 2017.

Mr. Kritikos shared information regarding an emergency incident on Indian Hill road where response time had been an issue; there will be follow up.

Mr. Kritikos also thanked Mr. Kubicki for his efforts in securing corporate partners to sponsor the Christmas Tree Lighting Ceremony; it was a team effort.

**Communications**

- OPWC District 2 – Funding Round 33: Listing of SCIP Grant Projects (12/5)

**Resolutions**

Mr. Lemon provided the 1<sup>st</sup> reading of a Resolution Expressing Concern for the State of Ohio to Strengthen Requirements for Siting Natural Gas Pipelines. The 2<sup>nd</sup> Reading will be in January.

Mr. Lemon provided the 1<sup>st</sup> reading of a Resolution Establishing Just and Equitable Service Charges During the Period October 2018 Through April 2019 in Connection with the Removal of Snow and Ice from Undedicated Township Streets. The 2<sup>nd</sup> Reading will be in January.

Mr. Lemon provided the 1<sup>st</sup> and only reading of a Supplemental Resolution TO SUPPLEMENT RESOLUTIONS 17-39, 2017 COLUMBIA TOWNSHIP 2018 ANNUAL APPROPRIATION ,18-10 and 18-25, 2018. Ms. Hughes made a motion, seconded by Mr. Kritikos to adopt the **Resolution-18-34**. All present voted yes.

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**New Business –**

Mr. Kubicki noted that a group of investors are looking into the Froggy's Car Wash with the intention of re-opening as another car wash.

**Approve Payment of Bills, Bank Reconciliation and Financial Reports**

Mr. Kubicki made a motion seconded by Ms. Hughes to approve payment of bills, Bank Reconciliation and Financial reports for November, 2018. All present voted to approve.

**Announcements –**

Happy Holidays!

**Signing of Minutes and Resolutions –** Mr. Kubicki made a motion seconded by Ms. Hughes to sign the Minutes and Resolutions. All present voted yes.

**Adjournment –** Mr. Kubicki made a motion seconded by Ms. Hughes to adjourn the meeting. All present voted to adjourn.

	_____
Susan Hughes	Date
	_____
David Kubicki	Date
	_____
Chris Kritikos	Date
	_____
Caroline Heekin	Date