

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES**  
**5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees**  
**Special Meeting**  
**March 31, 2020**  
**Page 1 of 2**

The Columbia Township Special Board meeting was called to order by Trustee David Kubicki 3:00 pm.

**In attendance**

Those Trustees in attendance were Susan Hughes, Chris Kritikos and David Kubicki.  
The Township Administrator Michael Lemon and Fiscal Officer Caroline Heekin were also in attendance.

**Resolutions:**

Mr. Lemon provided the 1<sup>st</sup> Reading of a Resolution Authorizing the Board of Trustees to Provide Financial Assistance to the Community Improvement Corporation of Greater Cincinnati Under Ohio Revised Code 505.701 to Defray Expenses Related to Columbia Township COVID-19 Economic Stimulus; and to Declare an Emergency.

Ms. Hughes made a motion, seconded by Mr. Kritikos to suspend the rules. All present voted yes. Mr. Lemon provided the 2<sup>nd</sup> Reading. Ms. Hughes made a motion seconded by Mr. Kritikos to adopt the **Resolution 20-11** All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

**Motions:**

Mr. Lemon provided the 1<sup>st</sup> Reading of a Resolution Declaring a State of Emergency in Columbia Township Due to COVID-19; and to Declare an Emergency.

Ms. Hughes made a motion, seconded by Mr. Kritikos to suspend the rules. All present voted yes. Mr. Lemon provided the 2<sup>nd</sup> Reading. Ms. Hughes made a motion seconded by Mr. Kritikos to adopt the **Resolution 20-12**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

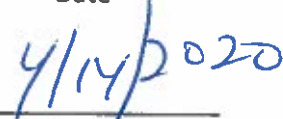
**Adjournment**

Mr. Kubicki made a motion, seconded by Mr. Kritikos, to adjourn the meeting. All present voted yes.

\_\_\_\_\_  
Susan Hughes

\_\_\_\_\_  
Date





\_\_\_\_\_  
David Kubicki

\_\_\_\_\_  
Date

COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227

Board of Trustees  
Special Meeting  
March 31, 2020  
Page 2 of 2



Chris Kritikos

4/14/2020

Date



Caroline Heekin

4/14/20

Date



**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
April 14, 2020  
Page 2 of 3**

**Communications –**

- *Cincinnati Enquirer* and *Cincinnati Business Courier* articles on Columbia Township's COVID-19 Restaurant Stimulus and companion "Columbia Carry-Out Challenge"

**Resolutions –**

Ms. Taylor provided the 2<sup>nd</sup> reading of a Resolution Adopting a Handicapped Parking Policy. Mr. Kubicki made a motion, seconded by Mr. Kritikos to adopt the **Resolution 20-16**. All present voted yes.

Ms. Taylor provided the 2<sup>nd</sup> reading of a Resolution Establishing an On-Street, Non-Personalized Designated Handicapped Parking Space on Township Streets. Mr. Kubicki made a motion, seconded by Mr. Kritikos to adopt the **Resolution 20-17**. All present voted yes.

Ms. Taylor provide the 1<sup>st</sup> and only reading of a Resolution Authorizing the Adoption of an Alternative Method of Apportioning the Local Government Fund. Mr. Kubicki made a motion, seconded by Mr. Kritikos to adopt the **Resolution 20-18**. All present voted yes.

Ms. Taylor provide the 1<sup>st</sup> and only reading of a Resolution to supplement Resolution 19-23, 2019 - Columbia Township 2020 annual appropriation. Mr. Kubicki made a motion, seconded by Mr. Kritikos to adopt the **Resolution 20-19**. All present voted yes.

**Old Business –**

Mr. Kubicki thanked Mr. Lemon again and reiterated that there will be a future celebration.

**New Business –**

No New Business was discussed

**Approve Payment of Bills, Bank Reconciliation and Financial Reports –**

Mr. Kubicki made a motion seconded by Mr. Kritikos to approve payment of bills, Bank Reconciliation and Financial reports for March. All present voted to approve.

**Signing of Minutes and Resolutions –** Mr. Kubicki made a motion seconded by Mr. Kritikos to sign the Minutes and Resolutions. All present voted yes.

**Adjournment –** Mr. Kubicki made a motion seconded by Mr. Kritikos to adjourn the meeting. All present voted to adjourn.

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
April 14, 2020  
Page 1 of 3**

*The administration building was closed to the public to comply with COVID-19 restrictions, but the Township meeting was broadcast live on ICRC. Columbia Township residents and businesses were invited to email or call with comments or questions to be read during "Open Forum".*

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

**In attendance**

Those Trustees in attendance were Chris Kritikos and David Kubicki. Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin and Police Lt. Enderle were also present. The pledge of allegiance was recited.

**Approval and Signing of Minutes –**

Mr. Kubicki made a motion, seconded by Mr. Kritikos to approve Regular Meeting Minutes of March 10, 2020. All present voted yes.

Mr. Kubicki made a motion, seconded by Mr. Kritikos to approve Special Meeting Minutes of March 31, 2020. All present voted yes

**Open Forum –** Mr. Kritikos read comments from Mike Tighe which he emailed to be shared during Open Forum. Mr. Tighe thanked the Trustees and Administrator for donating food to the Food Pantry and for their efforts to help local businesses with the Township Stimulus Program.

Mr. Kubicki reiterated his thanks to Mr. Lemon and Ms. Taylor as well as the other Trustees for their work on the Stimulus Package. Ms. Taylor also added her thanks to the staff and the trustees for their efforts in making things happen so quickly.

**Department Reports –**

**Road Superintendent Report**

Mr. Servizzi's report was included with the meeting packet and is available for public inspection.

**Police Report**

Lt. Enderle's report was included with the meeting packet and is available for public inspection.

Lt. Enderle added that there is a limited response plan in place due to Covid. He also added that so far no patrol persons have tested positive.

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

**Administrator's Report**

Mr. Taylor's report was included with the meeting packet and is available for public inspection.

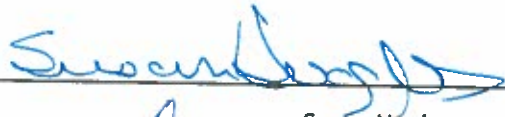
**LMJF&R Report**

Ms. Taylor reported that the board will meet on the 15<sup>th</sup>.

**Trustees Reports** Mr. Kubicki thanked the first responders and reminded everyone to try to shop local in support of our businesses.

COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227

Board of Trustees  
Regular Meeting Minutes  
April 14, 2020  
Page 3 of 3



Susan Hughes

Date



David Kubicki

Date



Chris Kritikos

Date



Caroline Heekin

Date



**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
May 12, 2020  
Page 1 of 2**

*Due to COVID, this meeting was broadcast live on ICRC to YouTube. Columbia Township residents and businesses were invited to email or call with comments or questions to be read during "Open Forum".*

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 3:00 p.m.

**In attendance**

Those Trustees in attendance were Susan Hughes and David Kubicki. Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin and Police Lt. Enderle were also present. The pledge of allegiance was recited.

**Approval and Signing of Minutes**

Mr. Kubicki made a motion, seconded by Ms. Hughes to approve Regular Meeting Minutes of April 14, 2020. All present voted yes.

**Department Reports –**

**Road Superintendent Report**

Mr. Servizzi's report was included with the meeting packet and is available for public inspection.

**Police Report**

Lt. Enderle's report was included with the meeting packet and is available for public inspection.

Lt. Enderle added that the "limited response" plan remains in place due to Covid19.

**Fiscal Officer's Report**

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

**Administrator's Report**

Mr. Taylor's report was included with the meeting packet and is available for public inspection.

**LMJF&R Report/Deer Park-Silverton Fire District Report**

Ms. Taylor reported that numerous restaurants and neighbors had dropped off food for the Deer Park-Silverton staff and is has boosted moral. Also noted was the fact that to date, none of the employees have exhibited symptoms of COVID.

**HCDC Economic Development Quarterly Report**

Mr. Montgomery's report is on file for public inspection. Dustin was not present due to COVID; he is teleworking.

**Trustees' Reports**

Mr. Kubicki shared some great feedback from local business owners who were pleased with activity related to the township stimulus program.

**Communications –**

- Fifty West Opens New Burger Bar, Cincinnati Enquirer
- Fifty West Expands Columbia Township Empire, Cincinnati CityBeat
- COVID's Impact is Isolation: featuring resident Shelley Goering, Exec. Dir. Hyde Park Center for Older Adults, Cincinnati Enquirer
- US Economy Has Worst Quarter Since 2008, Cincinnati Enquirer



**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
May 12, 2020  
Page 2 of 2**

**Motions –**

Ms. Taylor provided the 1<sup>st</sup> and only reading of a Motion Authorizing the Administrator to assist the Township's vehicle insurance company as required to process the claim for a wrecked 2019 Dodge Charger Police Pursuit Vehicle, to agree to the insurer's finding for the vehicle to be repaired or deemed a total loss, and to accept associated payment to apply toward the future purchase of a replacement vehicle. Mr. Kubicki made a motion seconded by Ms. Hughes to accept the motion. All present voted yes.

**Resolutions –**

A Resolution Authorizing the Purchase of One 2020 Police Pursuit Vehicle and Equipment to Replace 2019 Total-Loss Dodge Charger (*Emergency*) will be revised and addressed at a time when replacement vehicles are available.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing the Administrator to enter into Contract to Sell Easements within Township's Compost Yard to Metropolitan Sewer District of Greater Cincinnati. The 2<sup>nd</sup> reading will take place in June.


Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Amending Columbia Township's Handicapped Parking Policy to update 5(D) Fines. The 2<sup>nd</sup> reading will take place in June.

**Approve Payment of Bills, Bank Reconciliation and Financial Reports –**

Mr. Kubicki made a motion seconded by Ms. Hughes to approve payment of bills, Bank Reconciliation and Financial reports for April. All present voted to approve.

**Signing of Minutes and Resolutions –** Mr. Kubicki made a motion seconded by Ms. Hughes to sign the Minutes and Resolutions. All present voted yes.

**Adjournment –** Mr. Kubicki made a motion seconded by Ms. Hughes to adjourn the meeting. All present voted to adjourn.

  
\_\_\_\_\_  
Susan Hughes


06/09/2020  
Date

  
\_\_\_\_\_  
David Kubicki

06/09/2020  
Date

  
\_\_\_\_\_  
Chris Kritikos

06/09/2020  
Date

  
\_\_\_\_\_  
Caroline Heekin

06/09/2020  
Date  
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**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Special Meeting  
May 20, 2020**

*This meeting was open to the public; all established guidelines for safe practices and social distancing during the Covid-19 pandemic were observed.*

**Special Meeting**

The Columbia Township Special Board meeting was called to order by Trustee David Kubicki 4:00 pm.

**In attendance**

Those Trustees in attendance were Susan Hughes, Chris Kritikos and David Kubicki, Township Administrator Melissa Taylor, retired Administrator Mike Lemon, Fiscal Officer Caroline Heekin and Township Legal Counsel Brian Pacheco were also in attendance.

**Resolutions**


Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Accepting Construction Bid and Awarding Contract For "US-50 Pedestrian Crosswalk Improvements"; Authorizing The Administrator To Enter Into A Contract; And To Declare An Emergency. Mr. Kubicki made a motion, seconded by Mr. Kritikos to suspend the rules. All present voted yes. Ms. Taylor provided the 2<sup>nd</sup> Reading. Mr. Kubicki made a motion seconded by Mr. Kritikos to adopt the **Resolution 20-20**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

**Executive Session**

At 4:20 p.m. for the purpose to Consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion, Or Compensation of a Public Employee or Official Mr. Kubicki made a motion, seconded by Mr. Kritikos that the Trustees go into executive session under ORC 121.22(G)(1) and (8). All present voted yes. At 5:07 p.m. Mr. Kubicki made a motion, seconded by Ms. Hughes to leave executive session. All present vote yes.

**Adjournment**

Mr. Kubicki made a motion seconded by Ms. Hughes to adjourn the meeting. All present voted to adjourn.

  
\_\_\_\_\_  
Susan Hughes

\_\_\_\_\_  
06/09/2020  
Date

  
\_\_\_\_\_  
David Kubicki

\_\_\_\_\_  
06/09/2020  
Date

  
\_\_\_\_\_  
Chris Kritikos

\_\_\_\_\_  
06/09/2020  
Date

  
\_\_\_\_\_  
Caroline Heekin

\_\_\_\_\_  
06/09/2020  
Date



**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Special Meeting  
June 18, 2020  
Page 1 of 1**

*This meeting was open to the public; all established guidelines for safe practices and social distancing during the Covid-19 pandemic were observed.*

**Special Meeting**

The Columbia Township Special Board meeting was called to order by Trustee David Kubicki 3:00 pm.

**In attendance**

Those Trustees in attendance were Susan Hughes and David Kubicki. Township Administrator Melissa Taylor, retired Administrator Mike Lemon, Fiscal Officer Caroline Heekin, Township Law Director Bryan Pacheco, Fairfax Mayor Carson Shelton and LMJFD Legal Counsel Alan Abes were also in attendance.

**Executive Session**

At 3:01 p.m. for the purpose to Consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion, Or Compensation of a Public Employee or Official, Mr. Kubicki made a motion, seconded by Ms. Hughes that the Trustees go into executive session under ORC 121.22(G)(1) and (8). All present voted yes.

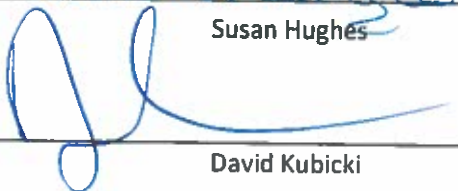
At 4:15 p.m. Mr. Kubicki made a motion, seconded by Ms. Hughes, to leave executive session and return to the regular meeting. All present votes yes.

**Adjournment**

Mr. Kubicki made a motion seconded by Ms. Hughes to adjourn the meeting. All present voted to adjourn. 0

  
\_\_\_\_\_  
Susan Hughes

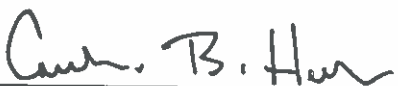
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
David Kubicki

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chris Kritikos

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Caroline Heekin

\_\_\_\_\_  
Date



**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
July 14, 2020  
Page 1 of 4**

*Due to COVID, this meeting was open to the public on a limited capacity and was broadcast live on ICRC to YouTube. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read during "Open Forum".*

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

**In attendance**

Those Trustees in attendance were Susan Hughes, Chris Kritikos and David Kubicki. Township Administrator Melissa Taylor, Office Manager Kimberly Gray and Police Lt. Enderle. The pledge of allegiance was recited.

**Approval and Signing of Minutes –**

Mr. Kubicki made a motion, seconded by Ms. Hughes to approve Regular Meeting Minutes of June 9, 2020. All present voted yes.

Mr. Kubicki made a motion, seconded by Ms. Hughes to approve Special Meeting Minutes of June 18, 2020. All present voted yes.

**Motions –**

Ms. Taylor asked for a Motion to Accept the 2021 Hamilton County Auditor's Tax Budget. Mr. Kubicki made a motion seconded by Mr. Kritikos to accept the submission. All present voted yes.

Ms. Taylor asked for a Motion to Authorize the Administrator to assist the Township's vehicle insurance company as required to process the claim for a wrecked 2018 Ford Explorer Police Pursuit Vehicle, agree to the insurer's finding for the vehicle to be repaired, and to accept associated payment for repairs. Mr. Kubicki made a motion seconded by Ms. Hughes to Authorize the Administrator to process payment. All present voted yes.

**Resolutions –**

***Emergency:***

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Requesting Ohio HB 481 Coronavirus Funds from Hamilton County's Coronavirus Relief Distribution Fund, Dispensing with the Second Reading and Declaring an Emergency. Mr. Kubicki made a motion, seconded by Ms. Hughes to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to adopt the **Resolution 20-26**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
July 14, 2020  
Page 2 of 4**

**Resolutions (cont.) –**

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing the Purchase of Two 2020 Police Pursuit Vehicles and Equipment to Replace 2019 Total-Loss Dodge Charger and 2013 Dodge Charger; Dispensing with the Second Reading and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Kubicki to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to adopt the **Resolution 20-27**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Accepting Construction Bid and Awarding Contract to Fred A. Nemann Co. For "Hill And Dale Drive Improvements"; Authorizing The Administrator To Enter Into A Contract With Fred A. Nemann Co.; Dispensing with the Second Reading and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Kubicki to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kritikos to adopt the **Resolution 20-28**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kritikos to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing the Columbia Township Administrator to Enter into an Agreement for the Purchase of Natural Gas for the Township's Natural Gas Aggregation Program, Dispensing with the Second Reading, and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Kritikos to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kritikos to adopt the **Resolution 20-29**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kritikos to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 2<sup>nd</sup> reading of a Resolution Authorizing A Renewal Agreement for Professional Services for General Economic Development Assistance; Authorizing Administrator to Enter into Agreement with Hamilton County Development Company (HCDC). Ms. Hughes made a motion seconded by Mr. Kritikos to adopt the **Resolution 20-30**. All present voted yes.

**Open Forum** – No residents were signed in to speak and no residents emailed statements or questions.

**HCDC Quarterly Economic Development Presentation – Dustin Montgomery**

Mr. Montgomery's report is on file for public inspection. In addition to an update on specific businesses. Mr. Montgomery provided a snapshot description of all the different business districts.

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
July 14, 2020  
Page 3 of 4**

**Department Reports –**

**Road Superintendent Report**

Mr. Servizzi's report was included with the meeting packet and is available for public inspection.

**Police Report**

Lt. Enderle's report was included with the meeting packet and is available for public inspection.

**Fiscal Officer's Report**

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

**Administrator's Report**

Mr. Taylor's report was included with the meeting packet and is available for public inspection.

**LMJF&R Fire District Report**

In addition to what was covered in the Administrator's Report, Ms. Taylor added that details of ongoing joint mediation will be shared shortly.

**Deer Park-Silverton Fire District Report –**

Covered in Administrator's Report

**Trustees' Reports –** No reports

**Communications –**

- *Safe from Floods? Better Think Again, Cincinnati Enquirer*

**Old Business –**

No Old Business was discussed

**New Business –**

No New Business was discussed

**Approve Payment of Bills, Bank Reconciliation and Financial Reports –**

Mr. Kubicki made a motion seconded by Ms. Hughes to approve payment of bills, Bank Reconciliation and

Financial reports for June. All present voted to approve.

**Announcements –**

No Announcements

**Signing of Minutes and Resolutions –** Mr. Kubicki made a motion seconded by Ms. Hughes to sign the Minutes and Resolutions. All present voted yes.


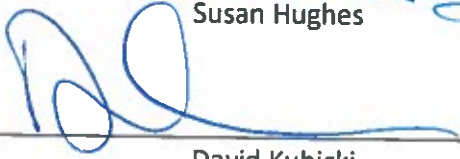




COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227

Board of Trustees  
Regular Meeting Minutes  
July 14, 2020  
Page 4 of 4

Executive Session –

Mr. Kubicki made a motion, seconded by Ms. Hughes that the Trustees go into executive session under ORC 121.22(G)(1) and (8). All present voted yes. Mr. Kubicki made a motion seconded by Ms. Hughes to adjourn the meeting upon coming out of Executive Session. All present voted to adjourn.

	<u>08/11/2020</u>
Susan Hughes	Date
	<u>08/11/2020</u>
David Kubicki	Date
	<u>08/11/2020</u>
Chris Kritikos	Date
	<u>08/11/2020</u>
Caroline Heekin	Date

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Special Meeting**

**August 3, 2020**

**Page | 1 of 2**

*This meeting was open to the public; all established guidelines for safe practices and social distancing during the Covid-19 pandemic were observed.*

**Special Meeting**

The Columbia Township Special Board meeting was called to order by Trustee David Kubicki 3:00 pm. The Pledge of Allegiance was recited.

**In attendance**

Those Trustees in attendance were Susan Hughes and David Kubicki.

Fiscal Officer Caroline Heekin and Township Legal Counsel Bryan Pacheko were also in attendance.

**Resolutions:**

Mr. Kubicki provided the 1<sup>st</sup> and only reading of a Resolution APPOINTING BRIAN LAMAR AS COLUMBIA TOWNSHIP TRUSTEE. Mr. Kubicki made a motion, seconded by Ms. Hughes to suspend the rules for a second reading. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to adopt the resolution. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

**Oath of Office –**

Ms. Heekin read the Oath of Office to Mr. Lamar who responded “I do” to the Oath.

**Nominations and Election of Board of Trustees’ Vice-President –**

Mr. Kubicki made a motion, seconded by Ms. Hughes, to nominate Mr. Lamar as Vice-President of the Board of Trustees. All present voted yes.

**Appointment of Representative to Little Miami Joint Fire-Rescue District Board –**

Mr. Kubicki made a motion, seconded by Ms. Hughes, to nominate Mr. Lamar as Representative to Little Miami Joint Fire-Rescue District Board. All present voted yes.

**Appointment of JEDZ Board President and Representatives –**

Mr. Kubicki made a motion, seconded by Ms. Hughes, to appoint Mr. Lamar as JEDZ Board President and Representative. All present voted yes.

**Signing of Resolutions –**

Mr. Kubicki made a motion, seconded by Ms. Hughes, to sign the Resolutions. All present voted yes.

**Adjournment –**


Mr. Kubicki made a motion, seconded by Ms. Hughes, to adjourn the meeting. All present voted to adjourn.

COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227

Board of Trustees  
Special Meeting

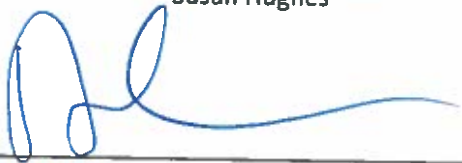
August 3, 2020

Page | 2 of 2



Susan Hughes

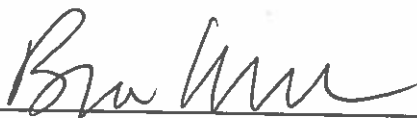
Date



David Kubicki

Date





Brian Lamar

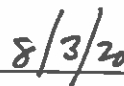
Date





Caroline Heekin

Date



**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees**

**Regular Meeting Minutes**

**August 11, 2020**

**Page | 1 of 4**

*Due to COVID, this meeting was open to the public on a limited capacity and was broadcast live on ICRC to YouTube. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read during "Open Forum".*

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

**In attendance**

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin and Police Deputy Tom Trabel also attended. The pledge of allegiance was recited.

**Approval and Signing of Minutes –**

Mr. Kubicki made a motion, seconded by Ms. Hughes, to approve Regular Meeting Minutes of July 14, 2020. All present voted yes.

Mr. Kubicki made a motion, seconded by Ms. Hughes, to approve Special Meeting Minutes of August 3, 2020. All present voted yes.

**Announcements –** Mr. Kubicki announced that since our last televised meeting, Mr. Kritikos and his family moved out of the Township which created a trustee vacancy on the Board. Mr. Kubicki briefly explained how Mr. Lamar came to be appointed and provided a brief description of his credentials and history with the Township. Mr. Lamar expressed his appreciation for the trust the Board has placed in him and shared his passion and enthusiasm for the work ahead. All the trustees and fiscal officer thanked Mr. Kritikos for his service and his friendship.

**Open Forum –** Mr. Kubicki read questions emailed from residents.

Stacy Bryant asked about the process used in the selection of Mr. Lamar as a Trustee. Mr. Kubicki described the necessary quick nature of the process that follows Ohio law requiring an appointment take place at a public meeting within thirty days of a trustee's resignation. Mr. Kubicki explained that he and the other board members explore possible candidates from all the neighborhoods in order to find the best fit.

Carl Jones questioned Fire District negotiations and individuals involved. Mr. Kubicki explained that we are putting all of our resources toward a solution, and the board stands behind the decision to hire Mr. Lemon to finalize the deal. Ms. Taylor agreed that Mr. Lemon knows the issues better than anyone and is the best person to put a deal together. Ms. Taylor also added that this is the first public meeting where details of the negotiations can even be shared due to an Ohio Supreme Court mediation confidentiality agreement in place. Ms. Taylor suggested that residents should contact the trustees or her directly for facts and information rather than being misled by rumors and misinformation on social media. Ms. Taylor praised the professionally run board and its lack of drama. She also emphasized that residents and businesses will continue to receive, without interruption, the current excellent fire and EMS services and there is no planned tax levy increase as part of the district reorganization.

**Department Reports –**

**Road Superintendent Report**

Mr. Servizzi's report was included with the meeting packet and is available for public inspection.

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees**

**Regular Meeting Minutes**

**August 11, 2020**

**Page | 2 of 4**

**Department Reports – (cont.)**

**Police Report**

Lt. Enderle's report was included with the meeting packet and is available for public inspection.

**Fiscal Officer's Report**

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

**Administrator's Report**

Mr. Taylor's report was included with the meeting packet and is available for public inspection. Ms. Taylor highlighted the celebration of the completion of the Wooster Pike Crosswalk planned for Thursday, August 20<sup>th</sup>. Ms. Taylor also thanked resident Peggy Landis for delivering several lovely flower arrangements to the township office.

**LMJF&R Fire District Report**

Covered in the Administrator's Report and Open Forum

**Deer Park-Silverton Fire District Report –**

Covered in Administrator's Report and Open Forum

**Trustees' Reports –** Mr. Lamar shared that 50 West Burger Bar is currently hiring which is a great sign. Also, the Madison Place Coffee Shop is a great space and their grand opening will be September 5<sup>th</sup>.

**Communications –**

- Medical Marijuana Industry Maturing as Sales Grow

**Motions –**

Ms. Taylor asked for a Motion to vote for these members and alternates to represent the Hamilton County Township Association on the Ohio Public Works Commission (OPWC) District Integrating Committee for Hamilton County (District 2): Denny Connor, Sycamore Township, MEMBER; Tony Rosiello, Green Township, MEMBER; Dan Unger, Colerain Township, Alternate for Denny Connor; Josh Gerth, Anderson Township, Alternate for Tony Rosiello. Mr. Kubicki made a motion, seconded by Ms. Hughes, to vote for members. All present voted yes.

**Resolutions –**

*One Reading Only:*

Ms. Taylor provided the 1<sup>st</sup> and only reading of a Resolution to Supplement Res. 19-23, 2019 "Columbia Township 2020 Annual Appropriation" and Res. 20-19, 2020 "Supplemental Appropriation"

Mr. Kubicki made a motion, seconded by Ms. Hughes, to adopt the resolution. All present voted yes.

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees**

**Regular Meeting Minutes**

**August 11, 2020**

**Page | 3 of 4**

**Resolutions – (cont.)**

*Emergency:*

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution to Authorize the Administrator to Enter into a Contract to Purchase Real Estate Required for the Maphet Street Road Improvement Project Dispensing with the Second Reading and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Kubicki, to suspend the rules for a second reading. All present voted yes. Ms. Hughes made a motion, seconded by Mr. Kubicki, to adopt the resolution. All present voted yes. Ms. Hughes made a motion, seconded by Mr. Kubicki, to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution to Authorize the Township Administrator to Enter into a Contract with Linck Interiors for Minor Modifications to the Township Administration & Maintenance Building to Comply with Public Health Measures Eligible for Ohio HB 481 Coronavirus Relief Funds, Dispensing with the Second Reading and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Kubicki, to suspend the rules for a second reading. All present voted yes. Ms. Hughes made a motion, seconded by Mr. Kubicki, to adopt the resolution. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

**Old Business –**

No Old Business was discussed

**New Business –**

No New Business was discussed

**Approve Payment of Bills, Bank Reconciliation and Financial Reports –**

Mr. Kubicki made a motion seconded by Ms. Hughes to approve payment of bills, Bank Reconciliation and Financial reports for July. All present voted to approve.

**Announcements –**

Madison Place Coffee Shop Grand Opening is September 5<sup>th</sup>.

**Signing of Minutes and Resolutions –** Mr. Kubicki made a motion seconded by Ms. Hughes to sign the Minutes and Resolutions. All present voted yes.

**Adjournment –** Mr. Kubicki made a motion seconded by Ms. Hughes to adjourn the meeting. All present voted to adjourn.

COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227

Board of Trustees

Regular Meeting Minutes

August 11, 2020

Page | 4 of 4



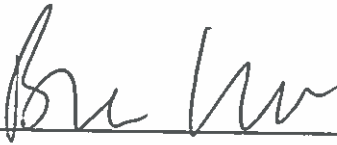
Susan Hughes

Date



David Kubicki

Date



Brian Lamar

Date



Caroline Heekin

Date

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
September 8<sup>th</sup>, 2020  
Page 1 of 3**

*Due to COVID, this meeting was open to the public on a limited capacity and was broadcast live on ICRC to YouTube. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read during "Open Forum".*

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 5:00 p.m.

**In attendance**

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin and Police Lieutenant Enderle. The pledge of allegiance was recited.

**Approval and Signing of Minutes –**

Mr. Kubicki made a motion, seconded by Ms. Hughes to approve Regular Meeting Minutes of August 11, 2020. All present voted yes.

**Open Forum –** Ms. Heekin read a note from Berdett Barber, a homeowner on Ebersole, expressing "gratitude of the Road Construction Crew." Ms. Heekin added that credit should be given to the Nieman Company as well as John Servizzi for the successful execution of the project.

**Department Reports –**

**Road Superintendent Report**

Mr. Servizzi's report was included with the meeting packet and is available for public inspection.

**Police Report**

Lt. Enderle's report was included with the meeting packet and is available for public inspection.

**Fiscal Officer's Report**

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

**Administrator's Report**

Mr. Taylor's report was included with the meeting packet and is available for public inspection. Ms. Taylor highlighted the success of outdoor dining as noted by local restaurant owners and their desire to continue the practice as long as weather allows.

**LMJF&R Fire District Report**

Covered in the Administrator's Report

**Deer Park-Silverton Fire District Report –**

Covered in Administrator's Report

**Trustees' Reports –** Ms. Hughes reported on her visit to the new Madison Place Coffee Shop. In addition to the great coffee, the baby grand piano and stacks of books, the patio is a pet-friendly gathering place for all in the community. Ms. Hughes will be exploring possible dog parade options for the township with the coffee shop as an ideal focal point.

Mr. Lamar echoed Ms. Hughes enthusiasm for the new Coffee shop and added that there is parking available and a nice meeting room.



**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
September 8<sup>th</sup>, 2020  
Page 2 of 3**

**Communications –**

**New Columbia Township Trustee Brings Global Project Skills to Local Leadership Role**

**Resolutions –**

*One Reading Only:*

Ms. Taylor provided the 1<sup>st</sup> and only reading of a Resolution Authorizing a Resolution to Supplement Res. 19-23, 2019 "Columbia Township 2020 Annual Appropriation" and Supplemental Appropriation Resolutions 20-19, 20-23 and 20-32, 2020. Ms. Hughes made a motion, seconded by Mr. Kubicki to adopt the Resolution 20-35. All present voted yes.

*Emergency:*

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Accepting Hamilton County CDBG-CV Coronavirus Grant Funds for Restaurant Outside Dining Dedicated Areas, Dispensing with the Second Reading and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Kubicki to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to adopt the Resolution 20-36. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

**Old Business –**

No Old Business was discussed

**New Business –**

Lt. Enderle would like to develop a database of Ring doorbells in order to access possibly helpful footage on a voluntary basis.

**Approve Payment of Bills, Bank Reconciliation and Financial Reports –**

Mr. Kubicki made a motion seconded by Mr. Lamar to approve payment of bills, Bank Reconciliation and Financial reports for August. All present voted to approve.

**Announcements –**



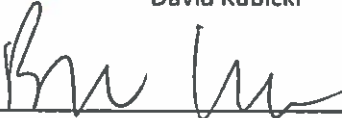

No Announcements

**Signing of Minutes and Resolutions –** Mr. Kubicki made a motion seconded by Ms. Hughes to sign the Minutes and Resolutions. All present voted yes.

**Adjournment –** Mr. Kubicki made a motion seconded by Mr. Lamar to adjourn the meeting. All present voted to adjourn.

COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227

Board of Trustees  
Regular Meeting Minutes  
September 8<sup>th</sup>, 2020  
Page 3 of 3

	10/13/2020
Susan Hughes	Date
	10/13/2020
David Kubicki	Date
	10/13/2020
Brian Lamar	Date
	10/13/2020
Caroline Heekin	Date



**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
October 13, 2020  
Page 1 of 5**

*Due to COVID, this meeting was open to the public on a limited capacity and was broadcast live on ICRC to YouTube. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read during "Open Forum".*

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

**In attendance**

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin and Police Captain Tory Smith. The pledge of allegiance was recited. The pledge of allegiance was recited.

**Approval and Signing of Minutes –**

Mr. Kubicki made a motion, seconded by Ms. Hughes to approve Regular Meeting Minutes of September 8, 2020. All present voted yes.

**Open Forum** – No residents were signed in to speak and no residents emailed statements or questions.

**Department Reports –**

**Road Superintendent Report**

Mr. Servizzi's report was included with the meeting packet and is available for public inspection. Ms. Taylor provided a few highlights for Mr. Servizzi, including his very busy crew's participation along with the police in the Good Shepherd Walk-a-thon, two concurrent road projects underway, and leaf pickup beginning shortly.

**Police Report**

Lt. Enderle's report was included with the meeting packet and is available for public inspection. Captain Tory Smith reported on recent police participation in community events including a "birthday parade" and the Good Shepherd Montessori School Walk-a-thon.

**Fiscal Officer's Report**

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

**Administrator's Report**

Mr. Taylor's report was included with the meeting packet and is available for public inspection.

Ms. Taylor also provided highlights from Dustin Montgomery's Quarterly Report on Economic Development as Mr. Montgomery is quarantined for Covid reasons. Mr. Montgomery's report is on file and available for inspection.

Ms. Taylor also highlighted items from her report including praise for our hard-working service crew for carrying out a record number of projects including work to assist township restaurants extend outdoor dining season. Our Ohio Audit continues and should wrap up in the next few weeks; special thanks to Ms. Gray for all her hard work on this process.

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
October 13, 2020  
Page 2 of 5**

**Department Reports – (cont.)**

**LMJF&R Fire District Report**

Mr. Lamar provided an update and reiterated the fact that there will be no disruption of services in Ridgewood or any other areas of the township. Analysis of response times in Mariemont, Columbia Township and Fairfax are being conducted as well as the exploration of mutual aid runs between Mariemont and Columbia Township all in order to determine the best and most efficient way to service the community.

**Deer Park-Silverton Fire District Report –**

Mr. Lamar reported that as of today no employees have reported any Covid symptoms due to outstanding safety measures. The district will open and staff a facility to distribute a Covid vaccine when available and they are sourcing new/improved equipment and grants to cover costs.

**Trustees' Reports –** Ms. Hughes thanked Ms. Taylor for the great job she is doing for the Township.

Mr. Lamar concurred and added his praise for Ms. Taylor's efforts to find funds to help our businesses. Mr. Lamar also mentioned that he attended the Good Shepherd Walk-a-thon and was impressed with the event.

Mr. Kubicki thanked the office staff and crew for all their impressive work. He also thanked Ms. Taylor for her incredible work finding funds to help our community and Mr. Lemon's financial stewardship in giving us the stability we have.

**Communications –**

- Brookstone Homes #14 of Top 25 Largest Home Builders in Region, Business Courier
- Fifty West's Bobby Slattery Selected for Goering Center 2020 Family & Private Business Awards, Business Courier "Undeterred: Our Most Resilient Business Leaders"

**Motions –**

Mr. Kubicki made a motion seconded by Mr. Lamar Authorizing the Administrator to enter into a contract with Ascend Personnel Services to hire a temporary seasonal service tech for peak fall leaf pick-up and winter snow/ice removal. All present voted yes.

*In anticipation of the Resolution before the board Mr. Kubicki introduced members of the 50 West organization, Bobby Slattery Sr., Charlie Severe and Bobby Slattery Jr. Mr. Slattery Jr. spoke about what is happening in the area, including the Bike Trail and new Crosswalk. He thanked the Trustees for their efforts which have resulted directly in saving jobs. In looking for new ways to continue to save jobs in the winter months they researched the possibility of an Ice-Skating Rink and how a public/private partnership could accomplish job retention and benefit the community with an outlet for free participation.*

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
October 13, 2020  
Page 3 of 5**

**Resolutions –**

***Emergency:***

Ms. Taylor provided the 1<sup>st</sup> and only reading of a Resolution Authorizing 2020 Economic Development Partnership with Fifty West Brewing Company LLC, Dispensing with the Second Reading, and Declaring an Emergency. Mr. Kubicki made a motion, seconded by Ms. Hughes to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to adopt the **Resolution 20-38**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

***One Reading Only:***

Ms. Taylor provided the 1<sup>st</sup> and only reading of a Resolution to Supplement Res. 19-23, 2019 "Columbia Township 2020 Annual Appropriation" and Supplemental Appropriation Resolutions 20-19, 20-23, 20-32, and 20-35, 2020. Ms. Hughes made a motion, seconded by Mr. Kubicki to adopt **Resolution 20-37** All present voted yes.

***Emergency:***

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing 2020-21 Hylant Commercial Property Agreement and Payment, Dispensing with the Second Reading, and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Kubicki to suspend the rules. All present voted yes. Mr. Lamar made a motion seconded by Ms. Hughes to adopt **Resolution 20-43**. All present voted yes. Mr. Kubicki made a motion seconded by Ms. Hughes to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Accepting the 2021 Amounts and Rates as Determined by the Hamilton County Budget Commission, Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor, Dispensing with the Second Reading, and Declaring an Emergency. Mr. Lamar made a motion, seconded by Mr. Kubicki to suspend the rules. All present voted yes. Mr. Lamar made a motion seconded by Mr. Kubicki to adopt **Resolution 20-39**. All present voted yes. Mr. Lamar made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Amending Resolution 20-36 Requesting Hamilton County CDBG-CV Coronavirus Grant Funds for Restaurant Outside Dining Dedicated Areas, Dispensing with the Second Reading, and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to adopt **Resolution 20-45**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
October 13, 2020  
Page 4 of 5**

**Resolutions – (cont.)**

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing Columbia Township to Participate in Hamilton County's CARES Act Community Assistance Grant Program, Dispensing with the Second Reading, and Declaring an Emergency. Mr. Lamar made a motion, seconded by Ms. Hughes to suspend the rules. All present voted yes. Mr. Lamar made a motion seconded by Ms. Hughes to adopt **Resolution 20-40**. All present voted yes. Mr. Lamar made a motion seconded by Ms. Hughes to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing Financial Assistance to the Community Improvement Corporation of Greater Cincinnati Under Ohio Revised Code 505.701 to Defray Expenses Related to Columbia Township CARES Act Projects, Dispensing with the Second Reading, and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to adopt **Resolution 20-44**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution to Advance \$63,344 From the General Fund 1000 to CARES – Hamilton County Special Fund 2902 For Eligible Cares Act Expenses to Be Reimbursed Under the Community Assistance Program, Dispensing with the Second Reading, and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to adopt **Resolution 20-41**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

***Emergency:***

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution to Advance \$100,000 From the General Fund 1000 to CARES – CDBG Special Fund 2903 For Eligible Cares Act Expenses to Be Reimbursed Under the Hamilton County CDBG-CV Coronavirus Grant, Dispensing with the Second Reading, and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to adopt **Resolution 20-42**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

**Approve Payment of Bills, Bank Reconciliation and Financial Reports –**

Mr. Kubicki made a motion seconded by Ms. Hughes to approve payment of bills, Bank Reconciliation and Financial reports for September. All present voted to approve.

COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227

Board of Trustees  
Regular Meeting Minutes  
October 13, 2020  
Page 5 of 5


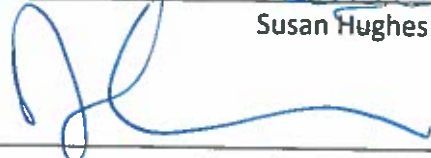
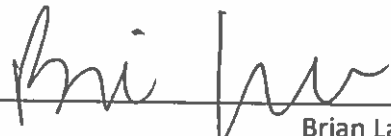

**Announcements –**

Ms. Hughes reminded everyone Halloween is still on.

Mr. Kubicki mentioned the Carriage House Car Wash Halloween event that funds Arts Wave.

**Signing of Minutes and Resolutions –** Mr. Kubicki made a motion seconded by Ms. Hughes to sign the Minutes and Resolutions. All present voted yes.

**Adjournment –** Mr. Kubicki made a motion seconded by Ms. Hughes to adjourn the meeting. All present voted to adjourn.

 _____ Susan Hughes	_____ Date
 _____ David Kubicki	_____ Date
 _____ Brian Lamar	_____ Date
 _____ Caroline Heekin	_____ Date





**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
November 10, 2020  
Page 1 of 3**

*Due to COVID, this meeting was open to the public on a limited capacity and was broadcast live on ICRC to YouTube. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read during "Open Forum".*

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

**In attendance**

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin and Police Lieutenant Enderle were also in attendance.

The pledge of allegiance was recited.

**Approval and Signing of Minutes –**

Mr. Kubicki made a motion, seconded by Mr. Lamar to approve Regular Meeting Minutes of October 13, 2020. All present voted yes.

**Open Forum –** No residents were signed in to speak and no residents emailed statements or questions.

**Department Reports –**

**Fiscal Officer's Report**

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

**Road Superintendent Report**

Mr. Servizzi's report was included with the meeting packet and is available for public inspection.

**Police Report**

Lt. Enderle's report was included with the meeting packet and is available for public inspection.

**Administrator's Report**

Ms. Taylor's report was included with the meeting packet and is available for public inspection.

**LMJF&R Fire District Report**

Mr. Lamar provided an update and reiterated the fact that there will be no disruption of any services.

**Deer Park-Silverton Fire District Report –**

Covered in LMJF&R Report

**Trustees' Reports –** Ms. Hughes was pleased to be a part of Township's Cares initiative and in presenting the \$75k check to Mariemont.

Mr. Lamar shared some positive happenings in Madison Place and Ridgewood that he witnessed while walking the neighborhoods.

Mr. Kubicki encouraged residents to read the newsletter and see all the positive things and events taking place in the township including the upcoming free Luminaria kits.

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
November 10, 2020  
Page 2 of 3**

**Communications –**

- New Stretch of Columbia Connector Opens – *Loveland Herald*
- Murray Path Receives \$75,000 from Columbia Township - *Facebook*

**Resolutions –**

*One Reading Only:*

Ms. Taylor provided the 1<sup>st</sup> and only reading of a Resolution to Supplement Res. 19-23, 2019 “Columbia Township 2020 Annual Appropriation” and Supplemental Appropriation Resolutions 20-19, 20-23, 20-32, 20-35, and 20-37, 2020. Ms. Hughes made a motion, seconded by Mr. Lamar to adopt Resolution 20-53. All present voted yes.

*1st Reading:*

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing The Administrator To Prepare And Submit An Application To Participate In The Ohio Public Works Commission State Capital Improvement And/Or Local Transportation Improvement Program(S) And To Execute Contracts As Required For Buckingham Place And Cambridge Avenue. The 2<sup>nd</sup> reading will take place in December.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Accepting Bid And Awarding Contract To Rumpke Of Ohio Inc. For \$899,996.40 For 2021-23 Waste And Recyclable Collection And Disposal Services; Authorizing The Administrator To Enter Into Contract With Rumpke Of Ohio, Inc. The 2<sup>nd</sup> reading will take place in December.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Declaring Improvements To Certain Parcels Of Real Property In Columbia Township To Be A Public Purpose Under Section 5709.73(B) Of The Ohio Revised Code, Exempting Such Improvements From Real Property Taxation, Declaring Certain Public Improvements To Be Necessary For The Further Development Of Those Parcels, And Establishing A Tax Increment Equivalent Fund. The 2<sup>nd</sup> reading will take place in December.

**Approve Payment of Bills, Bank Reconciliation and Financial Reports –**

Mr. Kubicki made a motion seconded by Mr. Lamar to approve payment of bills, Bank Reconciliation and Financial reports for October. All present voted to approve.

**Signing of Minutes and Resolutions –** Mr. Kubicki made a motion seconded by Mr. Lamar to sign the Minutes and Resolutions. All present voted yes.

**Executive Session –**

ORC 121.22

**Executive Session –**

Mr. Kubicki made a motion, seconded by Ms. Hughes that the Trustees go into executive session under ORC 121.22(G)(1) and (8) to Consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion, Or Compensation of a Public Employee or Official. All present voted yes.


**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
November 10, 2020  
Page 3 of 3**

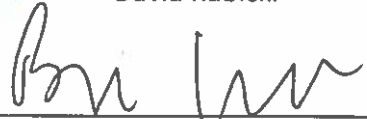
**Adjournment** – Mr. Kubicki made a motion seconded by Ms. Hughes to adjourn the meeting upon coming out of Executive Session. All present voted to adjourn.

  
\_\_\_\_\_  
Susan Hughes


12/08/2020  
Date

  
\_\_\_\_\_  
David Kubicki

12/08/2020  
Date

  
\_\_\_\_\_  
Brian Lamar

12/08/2020  
Date

  
\_\_\_\_\_  
Caroline Heekin

12/08/2020  
Date



**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Special Meeting  
November 18, 2020**

**Page | 1 of 3**

*This meeting was open to the public; all established guidelines for safe practices and social distancing during the Covid-19 pandemic were observed.*

**Special Meeting:**

The Columbia Township Special Board meeting was called to order by Trustee David Kubicki 4:00 pm.  
The Pledge of Allegiance was recited.

**In attendance:**

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki.  
Fiscal Officer Caroline Heekin and Township Administrator Melissa Taylor were also in attendance.

**Resolutions:**

**1<sup>st</sup> Reading –**

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing Township Administrator To Enter Into, And Approving Contract For, Police Protection Services With Hamilton County Sheriff And Hamilton County Board Of County Commissioners For January 1, 2021 Through December 31, 2023. The 2<sup>nd</sup> reading will take place at the Regular Meeting in December.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing Township Administrator To Enter Into, And Approving Contract For, ESP Media For Video And Productions Services for 2021. The 2<sup>nd</sup> reading will take place at the Regular Meeting in December.

**2<sup>nd</sup> Reading –**

Ms. Taylor provided the 2<sup>nd</sup> reading of a Resolution Authorizing The Administrator To Prepare And Submit An Application To Participate In The Ohio Public Works Commission State Capital Improvement And/Or Local Transportation Improvement Program(S) And To Execute Contracts As Required For Buckingham Place And Cambridge Avenue. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the Resolution. All present voted yes; the Resolution was adopted and will take effect in 30 days.

Ms. Taylor provided the 2<sup>nd</sup> reading of a Resolution Accepting Bid And Awarding Contract To Rumpke Of Ohio Inc. For \$899,996.40 For 2021-23 Waste And Recyclable Collection And Disposal Services; Authorizing The Administrator To Enter Into Contract With Rumpke Of Ohio, Inc. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the Resolution. All present voted yes; the Resolution was adopted and will take effect in 30 days.

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Special Meeting  
November 18, 2020**

**Page | 2 of 3**

**Resolutions (cont.):**

**2<sup>nd</sup> Reading –**

Ms. Taylor provided the 2<sup>nd</sup> reading of a Resolution Declaring Improvements To Certain Parcels Of Real Property In Columbia Township To Be A Public Purpose Under Section 5709.73(B) Of The Ohio Revised Code, Exempting Such Improvements From Real Property Taxation, Declaring Certain Public Improvements To Be Necessary For The Further Development Of Those Parcels, And Establishing A Tax Increment Equivalent Fund. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the Resolution. All present voted yes; the Resolution was adopted and will take effect in 30 days.

***Emergency – CARES Act –***

Ms. Taylor provided a detailed overview of CARES Act Resolutions. A significant level of research and discussion by the Trustees, Law Director and Administrator has gone into evaluating what CARES Act expenses are eligible based on U.S. Treasury guidance. Additional guidance has come from webinars, advisories and FAQs from the Ohio Office of Budget and Management, Ohio Auditor of State, Hamilton County Administrator's Office, Center for Local Government, Ohio Township Association, Ohio Municipal League and others. All CARES Act expenses approved by the Trustees and spent by the Township will be audited, and if the auditor disagrees with the Township's interpretation of expense eligibility, the Township may be required to pay back certain amounts of one or more grants.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing Financial Assistance To The Community Improvement Corporation Of Greater Cincinnati Under Ohio Revised Code 505.701 To Defray Expenses Related To Columbia Township CARES Act Projects, Dispensing With The Second Reading, And Declaring An Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Taylor provided the 2<sup>nd</sup> Reading. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the resolution. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing Township Administrator To Enter Into A Contract With Keidel Supply For Up To \$13,485 For Township Public Meeting Space Plumbing Fixtures To Comply With Public Health Mandates And Guidelines Eligible For Ohio HB 614 CARES Act Coronavirus Relief Funds, Dispensing With The Second Reading, And Declaring An Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Taylor provided the 2<sup>nd</sup> Reading. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the resolution. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing Township Administrator To Enter Into A Contract With PE Services LLC For Up To \$18,000 For Professional Engineering Mechanical, Electric And Plumbing Plan Services For Township Public Meeting Space To Comply With Public Health Mandates Eligible For Ohio HB 614 CARES Act Coronavirus Relief Funds, Dispensing With The Second Reading, And Declaring An Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Taylor provided the 2<sup>nd</sup> Reading. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the resolution. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Special Meeting  
November 18, 2020**

**Page | 3 of 3**





Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing Township Administrator To Enter Into A Contract With Loth Inc. For \$33,375.60 For Township Public Meeting Space Furnishings To Comply With Public Health Mandates And Guidelines Eligible For Ohio HB 614 CARES Act Coronavirus Relief Funds, Replacing Resolution 20-34, 2020, Dispensing With The Second Reading, And Declaring An Emergency. Mr. Kubicki made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Taylor provided the 2nd Reading. Ms. Hughes made a motion seconded by Ms. Hughes to adopt the resolution. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

**Signing of Resolutions –**

Mr. Kubicki made a motion, seconded by Ms. Hughes to sign the Resolutions. All present voted yes.

**Adjournment –**

Mr. Kubicki made a motion seconded by Ms. Hughes to adjourn the meeting. All present voted to adjourn.

	12/08/2020
_____ Susan Hughes	_____ Date
	12/08/2020
_____ David Kubicki	_____ Date
	12/08/2020
_____ Brian Lamar	_____ Date
	12/08/2020
_____ Caroline Heekin	_____ Date





**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
December 8<sup>th</sup>, 2020  
Page 1 of 3**

*Due to COVID, this meeting was open to the public on a limited capacity and was broadcast live on ICRC to YouTube. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read during "Open Forum".*

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

**In attendance**

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Township Administrator Melissa Taylor and Fiscal Officer Caroline Heekin were also in attendance. The pledge of allegiance was recited.

**Approval and Signing of Minutes –**

Mr. Kubicki made a motion, seconded by Mr. Lamar to approve Regular Meeting Minutes of November 10, 2020  
And Special Meeting Minutes of November 18, 2020. All present voted yes.

**Open Forum –** No residents were signed in to speak and no residents emailed statements or questions.

**Department Reports –**

**Fiscal Officer's Report**

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

**Road Superintendent Report**

Mr. Servizzi's report was included with the meeting packet and is available for public inspection. Ms. Taylor pointed out some of the outstanding work our crew has performed including walking 110 miles to provide removal of 54 truckloads of leaves. The final sweep will take place next week. All the trustees offered kudos to John and crew.

**Police Report**

Lt. Enderle's report was included with the meeting packet and is available for public inspection.

**Administrator's Report**

Ms. Taylor's report was included with the meeting packet and is available for public inspection.

**LMJF&R Fire District Report**

Mr. Lamar provided an update and reiterated the fact that there will be no disruption of any services. Mr. Lamar also reported that he is confident with Mr. Lemon's continued stewardship we will arrive at a solution in 2021.

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
December 8<sup>th</sup>, 2020  
Page 2 of 3**

**Department Reports –continued  
Deer Park-Silverton Fire District Report –  
Covered in LMJF&R Report**

**Trustees' Reports –** Ms. Hughes reported the sad news of the passing of a longtime Harrison Township Trustee.

Mr. Lamar praised the success of the Luminaria event with great participation from local businesses. The podcast from the event will be available on the website shortly. Ms. Hughes added praise for the event as well.

**Communications –**

- Hamilton County Regional Planning Commission: Proposed Rezoning on Wind Street
- New Podcast Series "Making It Happen" and YouTube Channel Video Series
- Facebook Relaunch
- Fifty West Becomes Winter Wonderland
- Fifty West Opens Ice Skating Rink in Time for Holidays

**Resolutions –**

***One Reading Only:***

Ms. Taylor provided the 1<sup>st</sup> and only reading of a Resolution to Supplement Res. 19-23, 2019 "Columbia Township 2020 Annual Appropriation" and Supplemental Appropriation Resolutions 20-19, 20-23, 20-32, 20-35, 20-37 and 20-53, 2020. Ms. Hughes made a motion, seconded by Mr. Lamar to adopt the **Resolution 20-54**. All present voted yes.

***Emergency***

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Amending Resolution 20-51, 2020 To Authorize The Township Administrator To Enter Into A Contract With PE Services LLC For Up To \$23,200 For Professional Engineering Mechanical, Electric, And Plumbing Plan Services For Township Public Meeting Space To Comply With Public Health Mandates Eligible For Ohio HB 614 Cares Act Coronavirus Relief Funds, Dispensing With The Second Reading, And Declaring An Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Taylor provided the 2nd Reading. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the **Resolution.20-58** All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
December 8<sup>th</sup>, 2020  
Page 3 of 3**

***1<sup>st</sup> Reading***

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing Township Administrator To Enter Into, And Approving Contract For, ESP Media For Video And Productions Services for 2021. The 2<sup>nd</sup> reading will take place at the Regular Meeting in January.

***2<sup>nd</sup> Reading***

Ms. Taylor provided the 2<sup>nd</sup> reading of a Resolution Authorizing Township Administrator To Enter Into, And Approving Contract For, Police Protection Services With Hamilton County Sheriff And Hamilton County Board Of County Commissioners For January 1, 2021 Through December 31, 2023. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the Resolution 20-56. All present voted yes.



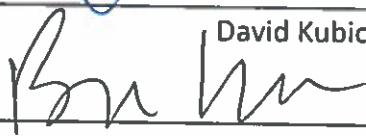
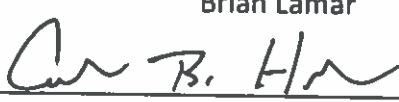
**Approve Payment of Bills, Bank Reconciliation and Financial Reports –**

Mr. Kubicki made a motion seconded by Ms. Hughes to approve payment of bills, Bank Reconciliation and Financial reports for November. All present voted to approve.

**Signing of Minutes and Resolutions –** Mr. Kubicki made a motion seconded by Ms. Hughes to sign the Minutes and Resolutions. All present voted yes.

**Adjournment –**

Mr. Kubicki made a motion seconded by Ms. Hughes to adjourn. All present voted to adjourn.

		
_____ Susan Hughes		Date
		
_____ David Kubicki		Date
		
_____ Brian Lamar		Date
		
_____ Caroline Heekin		Date



**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Special Meeting  
December 22<sup>nd</sup>, 2020  
Page 1 of 2**

*This meeting was open to the public; all established guidelines for safe practices and social distancing during the Covid-19 pandemic were observed.*

**Special Meeting:**

The Columbia Township Special Board meeting was called to order by Trustee David Kubicki 4:00 pm. The Pledge of Allegiance was recited.

**In attendance:**

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Fiscal Officer Caroline Heekin and Township Administrator Melissa Taylor were also in attendance.

**Resolutions:**

***One Reading Only –***

Ms. Taylor provided the 1<sup>st</sup> and only reading of a Resolution to Supplement Res. 19-23, 2019 “Columbia Township 2020 Annual Appropriation” and Supplemental Appropriation Resolutions 20-19, 20-23, 20-32, 20-35, 20-37 20-53, and 20-54, 2020. Ms. Hughes made a motion, seconded by Mr. Lamar to adopt the **Resolution 20-57**. All present voted yes.

***2<sup>nd</sup> Reading -***

Ms. Taylor provided the 2nd reading of a Resolution Authorizing Township Administrator To Enter Into, And Approving Contract For, ESP Media For Video And Productions Services for 2021. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the **Resolution 20-55**. All present voted yes.

***Emergency –***

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution To Repay \$63,344 To General Fund 1000 From CARES – Hamilton County Special Fund 2902 For Eligible Cares Act Expenses Reimbursed Under The Community Assistance Program, Dispensing With The Second Reading, And Declaring An Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Taylor provided the 2nd Reading. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the **Resolution 20-59**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

**Signing of Resolutions –**

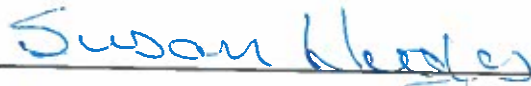
Ms. Hughes made a motion, seconded by Mr. Lamar, to sign the Resolutions. All present voted Yes.

**Adjournment –**

Ms. Hughes made a motion, seconded by Mr. Lamar, to Adjourn. All present voted Yes.

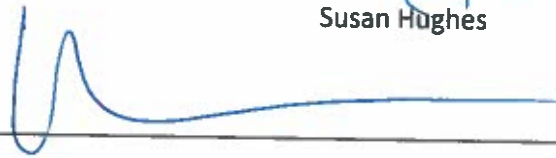
COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227

Board of Trustees  
Special Meeting  
December 22<sup>nd</sup>, 2020  
Page 2 of 2



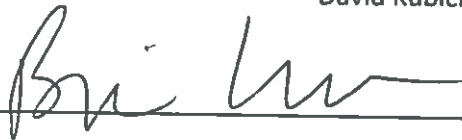
Susan Hughes

Date



David Kubicki

Date



Brian Lamar

Date



Caroline Heekin

Date