

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees
Regular Meeting Minutes
September 8th, 2020
Page 1 of 3**

Due to COVID, this meeting was open to the public on a limited capacity and was broadcast live on ICRC to YouTube. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read during "Open Forum".

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 5:00 p.m.

In attendance

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin and Police Lieutenant Enderle. The pledge of allegiance was recited.

Approval and Signing of Minutes –

Mr. Kubicki made a motion, seconded by Ms. Hughes to approve Regular Meeting Minutes of August 11, 2020. All present voted yes.

Open Forum – Ms. Heekin read a note from Berdett Barber, a homeowner on Ebersole, expressing "gratitude of the Road Construction Crew." Ms. Heekin added that credit should be given to the Nieman Company as well as John Servizzi for the successful execution of the project.

Department Reports –

Road Superintendent Report

Mr. Servizzi's report was included with the meeting packet and is available for public inspection.

Police Report

Lt. Enderle's report was included with the meeting packet and is available for public inspection.

Fiscal Officer's Report

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

Administrator's Report

Mr. Taylor's report was included with the meeting packet and is available for public inspection. Ms. Taylor highlighted the success of outdoor dining as noted by local restaurant owners and their desire to continue the practice as long as weather allows.

LMJF&R Fire District Report

Covered in the Administrator's Report

Deer Park-Silverton Fire District Report –

Covered in Administrator's Report

Trustees' Reports – Ms. Hughes reported on her visit to the new Madison Place Coffee Shop. In addition to the great coffee, the baby grand piano and stacks of books, the patio is a pet-friendly gathering place for all in the community. Ms. Hughes will be exploring possible dog parade options for the township with the coffee shop as an ideal focal point.

Mr. Lamar echoed Ms. Hughes enthusiasm for the new Coffee shop and added that there is parking available and a nice meeting room.

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Communications –

New Columbia Township Trustee Brings Global Project Skills to Local Leadership Role

Resolutions –

One Reading Only:

Ms. Taylor provided the 1st and only reading of a Resolution Authorizing a Resolution to Supplement Res. 19-23, 2019 "Columbia Township 2020 Annual Appropriation" and Supplemental Appropriation Resolutions 20-19, 20-23 and 20-32, 2020. Ms. Hughes made a motion, seconded by Mr. Kubicki to adopt the Resolution 20-35. All present voted yes.

Emergency:

Ms. Taylor provided the 1st reading of a Resolution Accepting Hamilton County CDBG-CV Coronavirus Grant Funds for Restaurant Outside Dining Dedicated Areas, Dispensing with the Second Reading and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Kubicki to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to adopt the Resolution 20-36. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

Old Business –

No Old Business was discussed

New Business –

Lt. Enderle would like to develop a database of Ring doorbells in order to access possibly helpful footage on a voluntary basis.

Approve Payment of Bills, Bank Reconciliation and Financial Reports –

Mr. Kubicki made a motion seconded by Mr. Lamar to approve payment of bills, Bank Reconciliation and Financial reports for August. All present voted to approve.

Announcements –



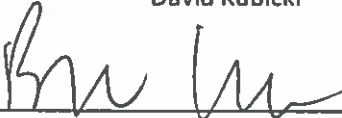

No Announcements

Signing of Minutes and Resolutions – Mr. Kubicki made a motion seconded by Ms. Hughes to sign the Minutes and Resolutions. All present voted yes.

Adjournment – Mr. Kubicki made a motion seconded by Mr. Lamar to adjourn the meeting. All present voted to adjourn.

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	10/13/2020
Susan Hughes	Date
	10/13/2020
David Kubicki	Date
	10/13/2020
Brian Lamar	Date
	10/13/2020
Caroline Heekin	Date

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**Board of Trustees
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Due to COVID, this meeting was open to the public on a limited capacity and was broadcast live on ICRC to YouTube. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read during "Open Forum".

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

In attendance

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin and Police Captain Tory Smith. The pledge of allegiance was recited. The pledge of allegiance was recited.

Approval and Signing of Minutes –

Mr. Kubicki made a motion, seconded by Ms. Hughes to approve Regular Meeting Minutes of September 8, 2020. All present voted yes.

Open Forum – No residents were signed in to speak and no residents emailed statements or questions.

Department Reports –

Road Superintendent Report

Mr. Servizzi's report was included with the meeting packet and is available for public inspection. Ms. Taylor provided a few highlights for Mr. Servizzi, including his very busy crew's participation along with the police in the Good Shepherd Walk-a-thon, two concurrent road projects underway, and leaf pickup beginning shortly.

Police Report

Lt. Enderle's report was included with the meeting packet and is available for public inspection. Captain Tory Smith reported on recent police participation in community events including a "birthday parade" and the Good Shepherd Montessori School Walk-a-thon.

Fiscal Officer's Report

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

Administrator's Report

Mr. Taylor's report was included with the meeting packet and is available for public inspection.

Ms. Taylor also provided highlights from Dustin Montgomery's Quarterly Report on Economic Development as Mr. Montgomery is quarantined for Covid reasons. Mr. Montgomery's report is on file and available for inspection.

Ms. Taylor also highlighted items from her report including praise for our hard-working service crew for carrying out a record number of projects including work to assist township restaurants extend outdoor dining season. Our Ohio Audit continues and should wrap up in the next few weeks; special thanks to Ms. Gray for all her hard work on this process.

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Department Reports – (cont.)

LMJF&R Fire District Report

Mr. Lamar provided an update and reiterated the fact that there will be no disruption of services in Ridgewood or any other areas of the township. Analysis of response times in Mariemont, Columbia Township and Fairfax are being conducted as well as the exploration of mutual aid runs between Mariemont and Columbia Township all in order to determine the best and most efficient way to service the community.

Deer Park-Silverton Fire District Report –

Mr. Lamar reported that as of today no employees have reported any Covid symptoms due to outstanding safety measures. The district will open and staff a facility to distribute a Covid vaccine when available and they are sourcing new/improved equipment and grants to cover costs.

Trustees' Reports – Ms. Hughes thanked Ms. Taylor for the great job she is doing for the Township.

Mr. Lamar concurred and added his praise for Ms. Taylor's efforts to find funds to help our businesses. Mr. Lamar also mentioned that he attended the Good Shepherd Walk-a-thon and was impressed with the event.

Mr. Kubicki thanked the office staff and crew for all their impressive work. He also thanked Ms. Taylor for her incredible work finding funds to help our community and Mr. Lemon's financial stewardship in giving us the stability we have.

Communications –

- Brookstone Homes #14 of Top 25 Largest Home Builders in Region, Business Courier
- Fifty West's Bobby Slattery Selected for Goering Center 2020 Family & Private Business Awards, Business Courier "Undeterred: Our Most Resilient Business Leaders"

Motions –

Mr. Kubicki made a motion seconded by Mr. Lamar Authorizing the Administrator to enter into a contract with Ascend Personnel Services to hire a temporary seasonal service tech for peak fall leaf pick-up and winter snow/ice removal. All present voted yes.

In anticipation of the Resolution before the board Mr. Kubicki introduced members of the 50 West organization, Bobby Slattery Sr., Charlie Severe and Bobby Slattery Jr. Mr. Slattery Jr. spoke about what is happening in the area, including the Bike Trail and new Crosswalk. He thanked the Trustees for their efforts which have resulted directly in saving jobs. In looking for new ways to continue to save jobs in the winter months they researched the possibility of an Ice-Skating Rink and how a public/private partnership could accomplish job retention and benefit the community with an outlet for free participation.

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Resolutions –

Emergency:

Ms. Taylor provided the 1st and only reading of a Resolution Authorizing 2020 Economic Development Partnership with Fifty West Brewing Company LLC, Dispensing with the Second Reading, and Declaring an Emergency. Mr. Kubicki made a motion, seconded by Ms. Hughes to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to adopt the **Resolution 20-38**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

One Reading Only:

Ms. Taylor provided the 1st and only reading of a Resolution to Supplement Res. 19-23, 2019 "Columbia Township 2020 Annual Appropriation" and Supplemental Appropriation Resolutions 20-19, 20-23, 20-32, and 20-35, 2020. Ms. Hughes made a motion, seconded by Mr. Kubicki to adopt **Resolution 20-37** All present voted yes.

Emergency:

Ms. Taylor provided the 1st reading of a Resolution Authorizing 2020-21 Hylant Commercial Property Agreement and Payment, Dispensing with the Second Reading, and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Kubicki to suspend the rules. All present voted yes. Mr. Lamar made a motion seconded by Ms. Hughes to adopt **Resolution 20-43**. All present voted yes. Mr. Kubicki made a motion seconded by Ms. Hughes to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1st reading of a Resolution Accepting the 2021 Amounts and Rates as Determined by the Hamilton County Budget Commission, Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor, Dispensing with the Second Reading, and Declaring an Emergency. Mr. Lamar made a motion, seconded by Mr. Kubicki to suspend the rules. All present voted yes. Mr. Lamar made a motion seconded by Mr. Kubicki to adopt **Resolution 20-39**. All present voted yes. Mr. Lamar made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1st reading of a Resolution Amending Resolution 20-36 Requesting Hamilton County CDBG-CV Coronavirus Grant Funds for Restaurant Outside Dining Dedicated Areas, Dispensing with the Second Reading, and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to adopt **Resolution 20-45**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

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Resolutions – (cont.)

Ms. Taylor provided the 1st reading of a Resolution Authorizing Columbia Township to Participate in Hamilton County's CARES Act Community Assistance Grant Program, Dispensing with the Second Reading, and Declaring an Emergency. Mr. Lamar made a motion, seconded by Ms. Hughes to suspend the rules. All present voted yes. Mr. Lamar made a motion seconded by Ms. Hughes to adopt **Resolution 20-40**. All present voted yes. Mr. Lamar made a motion seconded by Ms. Hughes to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1st reading of a Resolution Authorizing Financial Assistance to the Community Improvement Corporation of Greater Cincinnati Under Ohio Revised Code 505.701 to Defray Expenses Related to Columbia Township CARES Act Projects, Dispensing with the Second Reading, and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to adopt **Resolution 20-44**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1st reading of a Resolution to Advance \$63,344 From the General Fund 1000 to CARES – Hamilton County Special Fund 2902 For Eligible Cares Act Expenses to Be Reimbursed Under the Community Assistance Program, Dispensing with the Second Reading, and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to adopt **Resolution 20-41**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

Emergency:

Ms. Taylor provided the 1st reading of a Resolution to Advance \$100,000 From the General Fund 1000 to CARES – CDBG Special Fund 2903 For Eligible Cares Act Expenses to Be Reimbursed Under the Hamilton County CDBG-CV Coronavirus Grant, Dispensing with the Second Reading, and Declaring an Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to adopt **Resolution 20-42**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

Approve Payment of Bills, Bank Reconciliation and Financial Reports –

Mr. Kubicki made a motion seconded by Ms. Hughes to approve payment of bills, Bank Reconciliation and Financial reports for September. All present voted to approve.

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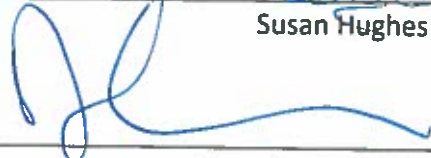
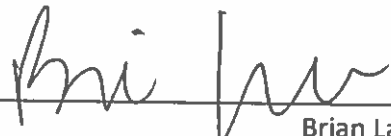

Announcements –

Ms. Hughes reminded everyone Halloween is still on.

Mr. Kubicki mentioned the Carriage House Car Wash Halloween event that funds Arts Wave.

Signing of Minutes and Resolutions – Mr. Kubicki made a motion seconded by Ms. Hughes to sign the Minutes and Resolutions. All present voted yes.

Adjournment – Mr. Kubicki made a motion seconded by Ms. Hughes to adjourn the meeting. All present voted to adjourn.

 _____ Susan Hughes	_____ Date
 _____ David Kubicki	_____ Date
 _____ Brian Lamar	_____ Date
 _____ Caroline Heekin	_____ Date

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees
Regular Meeting Minutes
November 10, 2020
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Due to COVID, this meeting was open to the public on a limited capacity and was broadcast live on ICRC to YouTube. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read during "Open Forum".

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

In attendance

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin and Police Lieutenant Enderle were also in attendance.

The pledge of allegiance was recited.

Approval and Signing of Minutes –

Mr. Kubicki made a motion, seconded by Mr. Lamar to approve Regular Meeting Minutes of October 13, 2020. All present voted yes.

Open Forum – No residents were signed in to speak and no residents emailed statements or questions.

Department Reports –

Fiscal Officer's Report

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

Road Superintendent Report

Mr. Servizzi's report was included with the meeting packet and is available for public inspection.

Police Report

Lt. Enderle's report was included with the meeting packet and is available for public inspection.

Administrator's Report

Ms. Taylor's report was included with the meeting packet and is available for public inspection.

LMJF&R Fire District Report

Mr. Lamar provided an update and reiterated the fact that there will be no disruption of any services.

Deer Park-Silverton Fire District Report –

Covered in LMJF&R Report

Trustees' Reports – Ms. Hughes was pleased to be a part of Township's Cares initiative and in presenting the \$75k check to Mariemont.

Mr. Lamar shared some positive happenings in Madison Place and Ridgewood that he witnessed while walking the neighborhoods.

Mr. Kubicki encouraged residents to read the newsletter and see all the positive things and events taking place in the township including the upcoming free Luminaria kits.

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**Board of Trustees
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Communications –

- New Stretch of Columbia Connector Opens – *Loveland Herald*
- Murray Path Receives \$75,000 from Columbia Township - *Facebook*

Resolutions –

One Reading Only:

Ms. Taylor provided the 1st and only reading of a Resolution to Supplement Res. 19-23, 2019 “Columbia Township 2020 Annual Appropriation” and Supplemental Appropriation Resolutions 20-19, 20-23, 20-32, 20-35, and 20-37, 2020. Ms. Hughes made a motion, seconded by Mr. Lamar to adopt Resolution 20-53. All present voted yes.

1st Reading:

Ms. Taylor provided the 1st reading of a Resolution Authorizing The Administrator To Prepare And Submit An Application To Participate In The Ohio Public Works Commission State Capital Improvement And/Or Local Transportation Improvement Program(S) And To Execute Contracts As Required For Buckingham Place And Cambridge Avenue. The 2nd reading will take place in December.

Ms. Taylor provided the 1st reading of a Resolution Accepting Bid And Awarding Contract To Rumpke Of Ohio Inc. For \$899,996.40 For 2021-23 Waste And Recyclable Collection And Disposal Services; Authorizing The Administrator To Enter Into Contract With Rumpke Of Ohio, Inc. The 2nd reading will take place in December.

Ms. Taylor provided the 1st reading of a Resolution Declaring Improvements To Certain Parcels Of Real Property In Columbia Township To Be A Public Purpose Under Section 5709.73(B) Of The Ohio Revised Code, Exempting Such Improvements From Real Property Taxation, Declaring Certain Public Improvements To Be Necessary For The Further Development Of Those Parcels, And Establishing A Tax Increment Equivalent Fund. The 2nd reading will take place in December.

Approve Payment of Bills, Bank Reconciliation and Financial Reports –

Mr. Kubicki made a motion seconded by Mr. Lamar to approve payment of bills, Bank Reconciliation and Financial reports for October. All present voted to approve.

Signing of Minutes and Resolutions – Mr. Kubicki made a motion seconded by Mr. Lamar to sign the Minutes and Resolutions. All present voted yes.

**Executive Session –
ORC 121.22**

Executive Session –

Mr. Kubicki made a motion, seconded by Ms. Hughes that the Trustees go into executive session under ORC 121.22(G)(1) and (8) to Consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion, Or Compensation of a Public Employee or Official. All present voted yes.

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Adjournment – Mr. Kubicki made a motion seconded by Ms. Hughes to adjourn the meeting upon coming out of Executive Session. All present voted to adjourn.



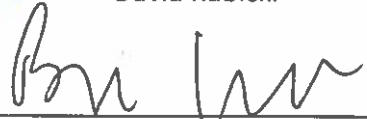
Susan Hughes

12/08/2020
Date




David Kubicki

12/08/2020
Date



Brian Lamar

12/08/2020
Date



Caroline Heekin

12/08/2020
Date

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES
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**Board of Trustees
Special Meeting
November 18, 2020**

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This meeting was open to the public; all established guidelines for safe practices and social distancing during the Covid-19 pandemic were observed.

Special Meeting:

The Columbia Township Special Board meeting was called to order by Trustee David Kubicki 4:00 pm.
The Pledge of Allegiance was recited.

In attendance:

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki.
Fiscal Officer Caroline Heekin and Township Administrator Melissa Taylor were also in attendance.

Resolutions:

1st Reading –

Ms. Taylor provided the 1st reading of a Resolution Authorizing Township Administrator To Enter Into, And Approving Contract For, Police Protection Services With Hamilton County Sheriff And Hamilton County Board Of County Commissioners For January 1, 2021 Through December 31, 2023. The 2nd reading will take place at the Regular Meeting in December.

Ms. Taylor provided the 1st reading of a Resolution Authorizing Township Administrator To Enter Into, And Approving Contract For, ESP Media For Video And Productions Services for 2021. The 2nd reading will take place at the Regular Meeting in December.

2nd Reading –

Ms. Taylor provided the 2nd reading of a Resolution Authorizing The Administrator To Prepare And Submit An Application To Participate In The Ohio Public Works Commission State Capital Improvement And/Or Local Transportation Improvement Program(S) And To Execute Contracts As Required For Buckingham Place And Cambridge Avenue. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the Resolution. All present voted yes; the Resolution was adopted and will take effect in 30 days.

Ms. Taylor provided the 2nd reading of a Resolution Accepting Bid And Awarding Contract To Rumpke Of Ohio Inc. For \$899,996.40 For 2021-23 Waste And Recyclable Collection And Disposal Services; Authorizing The Administrator To Enter Into Contract With Rumpke Of Ohio, Inc. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the Resolution. All present voted yes; the Resolution was adopted and will take effect in 30 days.

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES
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**Board of Trustees
Special Meeting
November 18, 2020**

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Resolutions (cont.):

2nd Reading –

Ms. Taylor provided the 2nd reading of a Resolution Declaring Improvements To Certain Parcels Of Real Property In Columbia Township To Be A Public Purpose Under Section 5709.73(B) Of The Ohio Revised Code, Exempting Such Improvements From Real Property Taxation, Declaring Certain Public Improvements To Be Necessary For The Further Development Of Those Parcels, And Establishing A Tax Increment Equivalent Fund. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the Resolution. All present voted yes; the Resolution was adopted and will take effect in 30 days.

Emergency – CARES Act –

Ms. Taylor provided a detailed overview of CARES Act Resolutions. A significant level of research and discussion by the Trustees, Law Director and Administrator has gone into evaluating what CARES Act expenses are eligible based on U.S. Treasury guidance. Additional guidance has come from webinars, advisories and FAQs from the Ohio Office of Budget and Management, Ohio Auditor of State, Hamilton County Administrator's Office, Center for Local Government, Ohio Township Association, Ohio Municipal League and others. All CARES Act expenses approved by the Trustees and spent by the Township will be audited, and if the auditor disagrees with the Township's interpretation of expense eligibility, the Township may be required to pay back certain amounts of one or more grants.

Ms. Taylor provided the 1st reading of a Resolution Authorizing Financial Assistance To The Community Improvement Corporation Of Greater Cincinnati Under Ohio Revised Code 505.701 To Defray Expenses Related To Columbia Township CARES Act Projects, Dispensing With The Second Reading, And Declaring An Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Taylor provided the 2nd Reading. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the resolution. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1st reading of a Resolution Authorizing Township Administrator To Enter Into A Contract With Keidel Supply For Up To \$13,485 For Township Public Meeting Space Plumbing Fixtures To Comply With Public Health Mandates And Guidelines Eligible For Ohio HB 614 CARES Act Coronavirus Relief Funds, Dispensing With The Second Reading, And Declaring An Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Taylor provided the 2nd Reading. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the resolution. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1st reading of a Resolution Authorizing Township Administrator To Enter Into A Contract With PE Services LLC For Up To \$18,000 For Professional Engineering Mechanical, Electric And Plumbing Plan Services For Township Public Meeting Space To Comply With Public Health Mandates Eligible For Ohio HB 614 CARES Act Coronavirus Relief Funds, Dispensing With The Second Reading, And Declaring An Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Taylor provided the 2nd Reading. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the resolution. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

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5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

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Special Meeting
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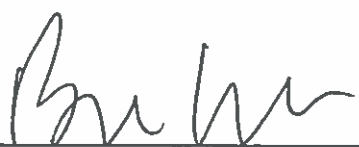

Ms. Taylor provided the 1st reading of a Resolution Authorizing Township Administrator To Enter Into A Contract With Loth Inc. For \$33,375.60 For Township Public Meeting Space Furnishings To Comply With Public Health Mandates And Guidelines Eligible For Ohio HB 614 CARES Act Coronavirus Relief Funds, Replacing Resolution 20-34, 2020, Dispensing With The Second Reading, And Declaring An Emergency. Mr. Kubicki made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Taylor provided the 2nd Reading. Ms. Hughes made a motion seconded by Ms. Hughes to adopt the resolution. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

Signing of Resolutions –

Mr. Kubicki made a motion, seconded by Ms. Hughes to sign the Resolutions. All present voted yes.

Adjournment –

Mr. Kubicki made a motion seconded by Ms. Hughes to adjourn the meeting. All present voted to adjourn.

	12/08/2020
_____ Susan Hughes	Date
	12/08/2020
_____ David Kubicki	Date
	12/08/2020
_____ Brian Lamar	Date
	12/08/2020
_____ Caroline Heekin	Date

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**Board of Trustees
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December 8th, 2020
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The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

In attendance

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Township Administrator Melissa Taylor and Fiscal Officer Caroline Heekin were also in attendance. The pledge of allegiance was recited.

Approval and Signing of Minutes –

Mr. Kubicki made a motion, seconded by Mr. Lamar to approve Regular Meeting Minutes of November 10, 2020
And Special Meeting Minutes of November 18, 2020. All present voted yes.

Open Forum – No residents were signed in to speak and no residents emailed statements or questions.

Department Reports –

Fiscal Officer's Report

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

Road Superintendent Report

Mr. Servizzi's report was included with the meeting packet and is available for public inspection. Ms. Taylor pointed out some of the outstanding work our crew has performed including walking 110 miles to provide removal of 54 truckloads of leaves. The final sweep will take place next week. All the trustees offered kudos to John and crew.

Police Report

Lt. Enderle's report was included with the meeting packet and is available for public inspection.

Administrator's Report

Ms. Taylor's report was included with the meeting packet and is available for public inspection.

LMJF&R Fire District Report

Mr. Lamar provided an update and reiterated the fact that there will be no disruption of any services. Mr. Lamar also reported that he is confident with Mr. Lemon's continued stewardship we will arrive at a solution in 2021.

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**Board of Trustees
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**Department Reports –continued
Deer Park-Silverton Fire District Report –
Covered in LMJF&R Report**

Trustees' Reports – Ms. Hughes reported the sad news of the passing of a longtime Harrison Township Trustee.

Mr. Lamar praised the success of the Luminaria event with great participation from local businesses. The podcast from the event will be available on the website shortly. Ms. Hughes added praise for the event as well.

Communications –

- Hamilton County Regional Planning Commission: Proposed Rezoning on Wind Street
- New Podcast Series "Making It Happen" and YouTube Channel Video Series
- Facebook Relaunch
- Fifty West Becomes Winter Wonderland
- Fifty West Opens Ice Skating Rink in Time for Holidays

Resolutions –

One Reading Only:

Ms. Taylor provided the 1st and only reading of a Resolution to Supplement Res. 19-23, 2019 "Columbia Township 2020 Annual Appropriation" and Supplemental Appropriation Resolutions 20-19, 20-23, 20-32, 20-35, 20-37 and 20-53, 2020. Ms. Hughes made a motion, seconded by Mr. Lamar to adopt the **Resolution 20-54**. All present voted yes.

Emergency

Ms. Taylor provided the 1st reading of a Resolution Amending Resolution 20-51, 2020 To Authorize The Township Administrator To Enter Into A Contract With PE Services LLC For Up To \$23,200 For Professional Engineering Mechanical, Electric, And Plumbing Plan Services For Township Public Meeting Space To Comply With Public Health Mandates Eligible For Ohio HB 614 Cares Act Coronavirus Relief Funds, Dispensing With The Second Reading, And Declaring An Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Taylor provided the 2nd Reading. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the **Resolution.20-58** All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees
Regular Meeting Minutes
December 8th, 2020
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1st Reading

Ms. Taylor provided the 1st reading of a Resolution Authorizing Township Administrator To Enter Into, And Approving Contract For, ESP Media For Video And Productions Services for 2021. The 2nd reading will take place at the Regular Meeting in January.

2nd Reading

Ms. Taylor provided the 2nd reading of a Resolution Authorizing Township Administrator To Enter Into, And Approving Contract For, Police Protection Services With Hamilton County Sheriff And Hamilton County Board Of County Commissioners For January 1, 2021 Through December 31, 2023. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the Resolution 20-56. All present voted yes.



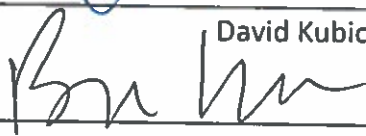
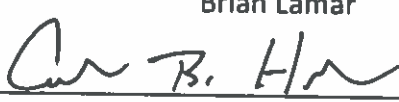
Approve Payment of Bills, Bank Reconciliation and Financial Reports –

Mr. Kubicki made a motion seconded by Ms. Hughes to approve payment of bills, Bank Reconciliation and Financial reports for November. All present voted to approve.

Signing of Minutes and Resolutions – Mr. Kubicki made a motion seconded by Ms. Hughes to sign the Minutes and Resolutions. All present voted yes.

Adjournment –

Mr. Kubicki made a motion seconded by Ms. Hughes to adjourn. All present voted to adjourn.

		
_____	Susan Hughes	Date
		
_____	David Kubicki	Date
		
_____	Brian Lamar	Date
		
_____	Caroline Heekin	Date

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees
Special Meeting
December 22nd, 2020
Page 1 of 2**

This meeting was open to the public; all established guidelines for safe practices and social distancing during the Covid-19 pandemic were observed.

Special Meeting:

The Columbia Township Special Board meeting was called to order by Trustee David Kubicki 4:00 pm. The Pledge of Allegiance was recited.

In attendance:

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Fiscal Officer Caroline Heekin and Township Administrator Melissa Taylor were also in attendance.

Resolutions:

One Reading Only –

Ms. Taylor provided the 1st and only reading of a Resolution to Supplement Res. 19-23, 2019 “Columbia Township 2020 Annual Appropriation” and Supplemental Appropriation Resolutions 20-19, 20-23, 20-32, 20-35, 20-37 20-53, and 20-54, 2020. Ms. Hughes made a motion, seconded by Mr. Lamar to adopt the **Resolution 20-57**. All present voted yes.

2nd Reading -

Ms. Taylor provided the 2nd reading of a Resolution Authorizing Township Administrator To Enter Into, And Approving Contract For, ESP Media For Video And Productions Services for 2021. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the **Resolution 20-55**. All present voted yes.

Emergency –

Ms. Taylor provided the 1st reading of a Resolution To Repay \$63,344 To General Fund 1000 From CARES – Hamilton County Special Fund 2902 For Eligible Cares Act Expenses Reimbursed Under The Community Assistance Program, Dispensing With The Second Reading, And Declaring An Emergency. Ms. Hughes made a motion, seconded by Mr. Lamar to suspend the rules. All present voted yes. Ms. Taylor provided the 2nd Reading. Ms. Hughes made a motion seconded by Mr. Lamar to adopt the **Resolution 20-59**. All present voted yes. Ms. Hughes made a motion seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

Signing of Resolutions –

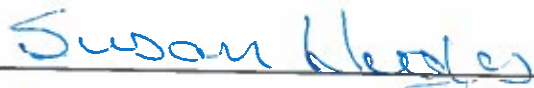
Ms. Hughes made a motion, seconded by Mr. Lamar, to sign the Resolutions. All present voted Yes.

Adjournment –

Ms. Hughes made a motion, seconded by Mr. Lamar, to Adjourn. All present voted Yes.

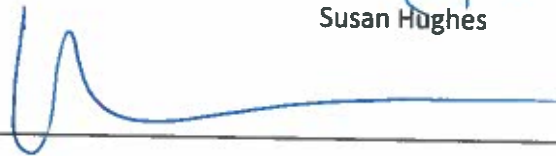
COLUMBIA TOWNSHIP BOARD OF TRUSTEES
5686 KENWOOD ROAD CINCINNATI, OHIO 45227

Board of Trustees
Special Meeting
December 22nd, 2020
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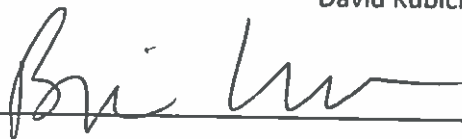
Susan Hughes

Date



David Kubicki

Date



Brian Lamar

Date



Caroline Heekin

Date