

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
November 9th, 2021  
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This meeting was open to the public, streamed live and available for viewing after the meeting. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read and answered during "Open Forum". GrowingTogether@ColumbiaTwp.org; 513-561-6046.

**Watch Live**      <https://vimeo.com/513968269>

**Watch Later**      <https://www.youtube.com/channel/UCLfD5afKymmzsH8L5mLpDaQ>

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

**In attendance**

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin and Police Lieutenants Naber and Enderle were also in attendance. The pledge of allegiance was recited.

**Approval and Signing of Minutes –**

Mr. Kubicki made a motion, seconded by Ms. Hughes to approve the Regular Meeting Minutes of October 12, 2021. All Present voted yes.

**Open Forum –**

Resident Tim Lewis asked for assistance connecting with the City on garbage issues around his property that do not fall in the Columbia Township jurisdiction.

Resident Linnea Lose sent an email expressing her appreciation to the township for resolving Ridgewood's EMS/Fire coverage dilemma with a permanent solution in the face of criticism.

Resident Kevin Grimmer sent an email to thank the "Township Team" for everything and specifically for the Wooster Pike Town Hall and proclaimed that the "Township has never been better in the 22 years we have lived here."

**Department Reports –**

**Fiscal Officer's Report**

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

**Road Superintendent Report**

Mr. Servizzi's report was included with the meeting packet and is available for public inspection.

**Administrator's Report**

Ms. Taylor's report was included with the meeting packet and is available for public inspection.

**Police Report**

Police report was included with the meeting packet and is available for public inspection. Lt. Naber added that recent auto thefts are 100% due to keys being left in cars. The DEA Take Back collected over 34 pounds of prescription drugs.

**LMJF&R Fire District Report**

Mr. Lamar reported that a proposal has been accepted and will take effect February 28<sup>th</sup>. The board will be working on that in the next few months and encouraged residents to call with any questions.

**Deer Park-Silverton Fire District Report**

Covered in LMJF&R Report

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**Department Reports (cont.) –  
Trustees' Reports**

Mr. Lamar noted that the passage of the levy that results in a reduction in taxes is great; residents will see a decrease in monthly waste and recycling bills.

Mr. Kubicki congratulated Mr. Lamar on his successful election results. Ms. Hughes concurred.

**Communications –**

- Duke Energy Ohio - Winter Bill Assistance
- Nor'easter brings floods- *Cincinnati Enquirer*
- Podcast Series "Making It Happen" and YouTube Channel Video Series
- Facebook Posts

**Resolutions –**

***One Reading:***

Ms. Taylor provided the 1<sup>st</sup> and only reading of a Resolution To Supplement Resolution 21-01, 2021, Columbia Township's 2021 Annual Appropriation, and Supplemental Appropriation Resolutions 21-04, 21-08, 21-15, 21-21, 21-34, and 21-38, 2021. Mr. Kubicki made a motion, seconded by Ms. Hughes to adopt the Resolution 21-44. All present voted yes.

***First Reading:***

Ms. Taylor provided the first reading of a Resolution Authorizing Township Administrator To Enter Into And Approving Contract For ESP Media For Video And Production Services Effective January 1, 2022. The second reading will take place in December.

Ms. Taylor provided the first reading of a Resolution Authorizing Financial Assistance To The Community Improvement Corporation Of Greater Cincinnati Under Ohio Revised Code 505.701 To Defray Expenses Related To Columbia Township Economic And Community Development Projects, And Dispensing With The Second Reading. Mr. Kubicki made a motion, seconded by Mr. Lamar to dispense with the second reading and adopt the Resolution 21-45. All present voted yes.

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Ms. Taylor provided the first reading of a Resolution Reappointing Michael Lemon As Special Advisor To The Board Of Trustees For January 1 To June 30, 2022, Dispensing With The Second Reading And Authorizing The Terms Of Appointment. Mr. Kubicki made a motion, seconded by Ms. Hughes to Pass the resolution. All present voted yes. Ms. Hughes made a motion, seconded by Mr. Kubicki to dispense with the second reading. All present voted yes.

***Emergency:***

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing Amendments To Township Handbook Policies And Procedures Manual, Dispensing With The Second Reading, And Declaring An Emergency. Mr. Kubicki made a motion, seconded by Ms. Hughes to suspend the rules. All present voted yes. Mr. Kubicki made a motion seconded by Ms. Hughes to adopt the Resolution 21-47. All present voted yes. Ms. Hughes made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

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**Executive Session –**

Mr. Kubicki made a motion, seconded by Mr. Lamar that the Trustees go into executive session under ORC 121.22(G)(1) and (8) To Consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion, Or Compensation of a Public Employee or Official. All present voted yes.

Mr. Kubicki made a motion at 5:29 pm, seconded by Mr. Lamar to leave executive session. All present vote yes.

**Approve Payment of Bills, Bank Reconciliation and Financial Reports –**

Mr. Kubicki made a motion seconded by Mr. Lamar to approve payment of bills, Bank Reconciliation and Financial reports for October. All present voted to approve.

**Signing of Minutes and Resolutions –** Mr. Kubicki made a motion seconded by Mr. Lamar to sign the Minutes and Resolutions. All present voted yes.

**Adjournment –** Mr. Kubicki made a motion seconded by Ms. Hughes to adjourn. All present voted to adjourn.

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Susan Hughes

12.14.21


Date



David Kubicki

12/14/2021

Date



Brian Lamar

12-14-2021

Date



Caroline Heekin

12.14.21

Date