

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
December 14, 2021  
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This meeting was open to the public, streamed live and available for viewing after the meeting. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read and answered during "Open Forum". GrowingTogether@ColumbiaTwp.org; 513-561-6046.

**Watch Live**      <https://vimeo.com/513968269>

**Watch Later**     <https://www.youtube.com/channel/UCLfDSafKymmzsH8L5mLpDaQ>

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

**In attendance**

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin and Police Lieutenant Naber were also in attendance. The pledge of allegiance was recited.

**Approval and Signing of Minutes –**

Mr. Kubicki made a motion, seconded by Mr. Lamar to approve the Regular Meeting Minutes of November 9, 2021. All Present voted yes.

**Resolutions –**

**(Resolutions were moved up in the agenda to accommodate Ms. Hughes who was not feeling well.)**

***One Reading:***

Ms. Taylor provided the 1<sup>st</sup> and only reading of a Resolution To Supplement Resolution 21-01, 2021, Columbia Township's 2021 Annual Appropriation, and Supplemental Appropriation Resolutions 21-04, 21-08, 21-15, 21-21, 21-34, 21-38, and 21-44, 2021.

Mr. Kubicki made a motion, seconded by Ms. Hughes to adopt the Resolution 21-48. All present voted yes.

***Emergency:***

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing the Administrator To Enter Into A Contract With Adleta Construction To Repair Road Drainage System At 6912 And 6914 Grace Avenue, Dispensing With The Second Reading, And Declaring An Emergency.

Mr. Kubicki made a motion, seconded by Ms. Hughes to suspend the rules. All present voted yes. Mr. Kubicki made a motion seconded by Mr. Lamar to adopt the Resolution 21-49. All present voted yes. Mr. Kubicki made a motion seconded by Ms. Hughes to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing Township Administrator to Enter Into And Approving Contract Amendment For Police Protection Services With Hamilton County Sheriff And Hamilton County Board Of County Commissioners For January 1, 2022 Through December 31, 2023, Dispensing With The Second Reading, And Declaring An Emergency.

Mr. Kubicki made a motion, seconded by Ms. Hughes to suspend the rules. All present voted yes. Mr. Kubicki made a motion seconded by Mr. Lamar to adopt the Resolution 21-50. All present voted yes. Mr. Kubicki made a motion seconded by Ms. Hughes to invoke the emergency clause. All present voted yes.

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**Resolutions (cont.) –**

*Emergency:*

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing Columbia Township Administrator to Enter Into A Second Amendment To The 2018 Agreement With The Deer Park-Silverton Joint Fire District For Fire Protection And Ambulance Services In The Silverton Fire District, Columbia Township, Hamilton County, Ohio, Dispensing with the Second Reading, and Declaring an Emergency.

Mr. Kubicki made a motion, seconded by Ms. Hughes to suspend the rules. All present voted yes. Mr. Kubicki made a motion seconded by Ms. Hughes to adopt the **Resolution 21-51**. All present voted yes. Mr. Kubicki made a motion seconded by Ms. Hughes to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing Columbia Township Administrator to Enter Into An Agreement With The Deer Park-Silverton Joint Fire District For Fire Protection And Ambulance Services In The Silverton Fire District And Ridge Fire District For 2022-2026, Columbia Township, Hamilton County, Ohio, Dispensing With The Second Reading, And Declaring An Emergency.

Mr. Kubicki made a motion, seconded by Ms. Hughes to suspend the rules. All present voted yes. Mr. Kubicki made a motion seconded by Ms. Hughes to adopt the **Resolution 21-52**. All present voted yes. Mr. Kubicki made a motion seconded by Ms. Hughes to invoke the emergency clause. All present voted yes.

*First Reading:*

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Establishing By Rule Notices of Township Meetings, Dates, Times, and Places, and Dispensing with the Second Reading.

There are no changes and no action is necessary.

Ms. Taylor provided the 1<sup>st</sup> reading of a Resolution Authorizing Administrator to Enter Into Agreement With Christmas Lighting Company For 2021-22 Plainville Road And Madison Place Holiday Lighting Season And Luminaria Event, And Dispensing With The Second Reading.

Mr. Kubicki made a motion seconded by Ms. Hughes to adopt the **Resolution 21-54**. All present voted yes.

*Second Reading:*

Ms. Taylor provided the 2<sup>nd</sup> reading of a Resolution Authorizing Township Administrator To Enter Into And Approving Contract For ESP Media For Video And Production Services Effective January 1, 2022.

Mr. Kubicki made a motion seconded by Mr. Lamar to adopt the **Resolution 21-55**. All present voted yes.

**(Short break for Ms. Hughes to exit the meeting)**

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**Open Forum –**

Resident Tom Schram wanted to thank the trustees for all that they are doing.

Resident Linnea Lose thanked the trustees and administrators past and present for the years of hard work to find the best EMS solution for the entire township.

**Department Reports –**

**Fiscal Officer's Report**

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

**Road Superintendent Report**

Mr. Frazier's report was included with the meeting packet and is available for public inspection.

**Administrator's Report**

Ms. Taylor's report was included with the meeting packet and is available for public inspection.

**Police Report**

Police report was included with the meeting packet and is available for public inspection. Lt. Naber added that the Sherriff's office is looking forward to working with Columbia Township.

**LMJF&R Fire District Report**

Mr. Lamar reported that board will have more information to come on the transition.

**Deer Park-Silverton Fire District Report**

Covered in LMJF&R Report

**Trustees' Reports**

Mr. Lamar thanked the Sherriff's office for the phenomenal intelligence reports provided each month.

**Communications –**

- Articles and communications
- Podcast Series "Making It Happen" and YouTube Channel Video Series
- Facebook Posts

**Executive Session –**

Mr. Kubicki made a motion at 4:49 pm, seconded by Mr. Lamar that the Trustees go into executive session under ORC 121.22(G)(1) and (8) To Consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion, Or Compensation of a Public Employee or Official. All present voted yes.

Mr. Kubicki made a motion at 4:57 pm, seconded by Mr. Lamar to leave executive session. All present vote yes.

**Approve Payment of Bills, Bank Reconciliation and Financial Reports –**


Mr. Kubicki made a motion seconded by Mr. Lamar to approve payment of bills, Bank Reconciliation and Financial reports for November. All present voted to approve.

**Signing of Minutes and Resolutions –** Mr. Kubicki made a motion seconded by Mr. Lamar to sign the Minutes and Resolutions. All present voted yes.

**Adjournment –** Mr. Kubicki made a motion seconded by Mr. Lamar to adjourn. All present voted to adjourn.

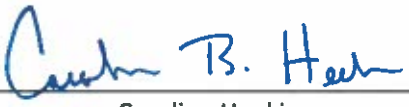
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Susan Hughes Date 1/11/22

  
\_\_\_\_\_  
David Kubicki Date 1/11/22

  
\_\_\_\_\_  
Brian Lamar Date 1/11/22

  
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Caroline Heekin Date 1/11/22

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