

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees
Regular Meeting Minutes
January 11th, 2022
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This meeting was open to the public, streamed live and available for viewing after the meeting. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read and answered during "Open Forum". GrowingTogether@ColumbiaTwp.org; 513-561-6046.

Watch Live <https://vimeo.com/513968269>

Watch Later <https://www.youtube.com/channel/UCLfD5afKymmzsH8L5mLpDaQ>

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

In attendance

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin and Police Sergeant Haynes were also in attendance.

The pledge of allegiance was recited.

Oath of Office –

Ms. Heekin administered the Oath of Office to all the recently elected Trustees; Mr. Kubicki, Mr. Lamar and Ms. Hughes. Each recited their Oath individually.

Nominations and Election of Board of Trustees President –

Ms. Hughes made a motion, seconded by Mr. Lamar to nominate Mr. Kubicki. All present voted yes.

Nominations and Election of Board of Trustees Vice-President –

Ms. Hughes made a motion, seconded by Mr. Kubicki to nominate Mr. Lamar. All present voted yes.

Appointment of Representatives to Little Miami Joint Fire-Rescue District Board (two) –

Mr. Kubicki made a motion, seconded by Ms. Hughes to nominate Ms. Taylor and Mr. Lamar. All present voted yes.

Appointment of Representative to HCRPC Planning Partnership (one) –

Mr. Kubicki made a motion, seconded by Ms. Hughes to nominate Mr. Lamar. All present voted yes.

Confirmation of JEDZ Board Chairperson and Representatives (one chair, two reps) –

Mr. Kubicki made a motion, seconded by Ms. Hughes to nominate Mr. Lamar. All present voted yes.

Ms. Hughes and Mr. Kubicki will serve as representatives.

Approval and Signing of Minutes –

Mr. Kubicki made a motion, seconded by Mr. Lamar to approve the Regular Meeting Minutes of December 14, 2021. All Present voted yes.

Mr. Kubicki made a motion, seconded by Mr. Lamar to approve the Special Meeting Minutes of December 30, 2021. All Present voted yes.

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Open Forum –

Resident Les Hemingway sent an email to express his appreciation for accomplishments in the Township and specifically what an asset Ms. Taylor is to our community. Mr. Hemingway also shared a suggestion for the addition of parking pads on Cambridge. Ms. Taylor indicated that she and the Trustees are looking into the idea and thanked Mr. Hemingway for his valuable input.

Resident Jason Bechtel sent an email to extend his thanks to “whoever is running the salt truck” for attempting to specifically salt a troubled area in front of his driveway. Ms. Taylor commended the crew for their troubleshooting.

Department Reports –

Fiscal Officer’s Report

Ms. Heekin’s report was included with the meeting packet and is available for public inspection.

Road Superintendent Report

Mr. Frazier’s report was included with the meeting packet and is available for public inspection.

Administrator’s Report

Ms. Taylor’s report was included with the meeting packet and is available for public inspection. Ms. Taylor gave a shout out to Kim Gray for her outstanding work closing out 2021 and opening the 2022 budget year. Also noteworthy was the 1.4 million JEDZ proceeds, the highest total ever. Residents will see their lower taxes go into effect this month. The Plainville Tiff will begin to collect into a special account that will go towards Madison Place improvements. Please look for a special edition of the Voice regarding the results of our Neighborhood Economic Development (NED) program and our next podcast will be highlighting Columbia Township “Makers”.

Economic Development Quarterly Report

Mr. Montgomery’s report was included in the meeting packet and is available for public inspection. Ms. Taylor pointed out the great news that our retail occupancy is close to 100 percent.

Police Report

Police report was included with the meeting packet and is available for public inspection. Sgt. Haynes reminded everyone to lock their cars and garage doors to prevent theft. Theft remains our most prevalent issue in the township.

LMJF&R Fire District Report

Mr. Lamar reported that the board continues to work on the separation which is on schedule for March 1st and he encouraged residents to call with any questions.

Deer Park-Silverton Fire District Report

Covered in LMJF&R Report

Trustees’ Reports

Mr. Lamar explained the theme of our “Makers” podcasts is to promote interesting people and what they do to enhance our community.

Communications –

- Articles and communications
- Podcast Series “Making It Happen” and YouTube Channel Video Series
- Facebook Posts

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Motions –

Ms. Taylor presented a Motion to Appoint Colerain Township Trustee Matt Wahlert as the Hamilton County Township Association representative to the Hamilton County Solid Waste Committee Board per ORC 3734.54 B3.
Mr. Kubicki made a motion, seconded by Ms. Hughes to accept. All present voted yes.

Resolutions –

Emergency:

Ms. Taylor provided the first reading of a Resolution Authorizing An Advance Of Funds From General Fund 1000 To Finance Certain Reimbursable Expenditures Related To Cambridge Avenue West (Plainville To Edith) Road Improvements, Dispensing With The Second Reading, And Declaring An Emergency.
Mr. Lamar made a motion, seconded by Mr. Kubicki to suspend the rules. All present voted yes. Mr. Kubicki made a motion seconded by Mr. Lamar to adopt the **Resolution 22-01**. All present voted yes. Mr. Lamar made a motion seconded by Mr. Kubicki to invoke the emergency clause. All present voted yes.

First Reading:

Ms. Taylor provided the first reading of a Resolution Reclassifying An Existing Full-Time, At-Will Position Of Service Worker To Service Worker II, Adopting Revised Job Description For Such Position, And Dispensing With The Second Reading.
Mr. Lamar made a motion seconded by Mr. Kubicki to dispense with the second reading and adopt the **Resolution 22-02**. All present voted yes.
Ms. Taylor provided the first reading of a Resolution Establishing Employee Hourly Rates And Ranges Effective January 1, 2022, And Dispensing With The Second Reading.
Mr. Lamar made a motion seconded by Mr. Kubicki to dispense with the second reading and adopt the **Resolution 22-03**. All present voted yes.

Second Reading:

Ms. Taylor provided the second reading of a Resolution Authorizing The Administrator To Prepare And Submit An Application To Participate In The Ohio Public Works Commission State Capital Improvement And/Or Local Transportation Improvement Program(s) And To Execute Contracts As Required For Cambridge Avenue East.
Ms. Hughes made a motion seconded by Mr. Kubicki to pass the **Resolution 22-04**. All present voted yes.

Approve Payment of Bills, Bank Reconciliation and Financial Reports –

Mr. Kubicki made a motion seconded by Ms. Hughes to approve payment of bills, Bank Reconciliation and Financial reports for December. All present voted to approve.

Signing of Minutes and Resolutions – Mr. Kubicki made a motion seconded by Ms. Hughes to sign the Minutes and Resolutions. All present voted yes.

Adjournment – Mr. Kubicki made a motion seconded by Mr. Lamar to adjourn. All present voted to adjourn.

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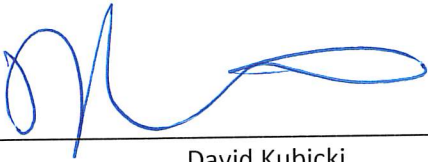
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Susan Hughes

02/08/22

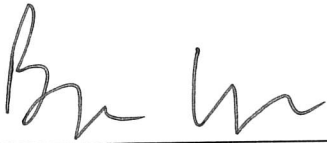
Date



David Kubicki

02/08/22

Date



Brian Lamar

02/08/22

Date



Caroline Heekin

02/08/22

Date