

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES**  
**5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees**  
**Regular Meeting Minutes**  
**June 14<sup>th</sup>, 2022**  
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This meeting was open to the public, streamed live and available for viewing after the meeting. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read and answered during "Open Forum". [GrowingTogether@ColumbiaTwp.org](mailto:GrowingTogether@ColumbiaTwp.org); 513-561-6046.

**Watch Live**     <https://vimeo.com/513968269>

**Watch Later**     <https://www.youtube.com/channel/UCLfD5afKymmzsH8L5mLpDaQ>

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

**In attendance**

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin and Police Lieutenant Naber were also in attendance. The pledge of allegiance was recited.

**Approval and Signing of Minutes –**

Mr. Kubicki made a motion, seconded by Ms. Hughes to approve the Regular Meeting Minutes of May 10, 2022. All Present voted yes.

**Open Forum –**

Resident Tom Schram invited the Board to attend the Indian Hill Place Home Owner's Association Meeting on July 12<sup>th</sup>.

**Department Reports –**

Fiscal Officer's Report

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

Road Superintendent Report

Mr. Frazier's report was included with the meeting packet and is available for public inspection.

Administrator's Report

Ms. Taylor's report was included with the meeting packet and is available for public inspection.

Economic Development Quarterly Report

Mr. Montgomery's next report will be in July.

Police Report

Lt. Naber's report was included with the meeting packet and is available for public inspection. Lt. Naber noted that there has been a decrease in crime in the Township this month. Also worth noting was a warning to residents not to put any mail in the blue postal boxes until a recent string of robberies can be accounted for and he also reminded everyone to look out for pedestrians and motorcycles in these warmer conditions.

Little Miami JF&R District Report +

Deer Park-Silverton Fire District Report

Mr. Lamar thanked Chief Denny Meador and Chief Mike Siefke for again joining our meeting. At the last Fireboard Meeting the Chief did ask to put on an Operations Levy.

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**Department Reports –(cont.)**

Trustees' Reports

Mr. Lamar wanted to thank Carson Shelton for the Memorial Day event and he thanked everyone involved in the Margaritaville Bock party, including the small businesses in the township. Mr. Lamar also read a letter from resident Vicki Ott praising everyone for the event.

**Communications –**

- Articles and communications
- Podcast Series “Making It Happen” and YouTube Channel Video Series
- Facebook Posts

**Resolutions –**

*One Reading:*

Ms. Taylor provided the 1<sup>st</sup> and only reading of a Resolution To Supplement Resolution 21-57, 2021 Columbia Township 2021 Annual Appropriation And Supplemental Appropriations 22-13, 22-18, and 22- 19, 2022Mr. Kubicki made a motion, seconded by Ms. Hughes to adopt the **Resolution 22-27**. All present voted yes.

*Emergency:*

Ms. Taylor provided the first reading of a Resolution Amending Res. 21 – 37, 2021 Providing For And Authorizing Removal, Repair Or Securance Of Insecure, Unsafe Buildings Or Structures And Removal Of Tall Grass, Weeds And Debris, Declaring A Nuisance For Non-Compliant Property At 5770 Stewart Rd., Dispensing With The Second Reading, And Declaring An Emergency. Mr. Kubicki made a motion, seconded by Mr. Lamar to dispense with the second reading. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to adopt the **Resolution 22-28**. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to declare an emergency. All present voted yes.

Ms. Taylor provided the first reading of a Resolution Providing For And Authorizing Removal, Repair Or Securance Of Insecure, Unsafe Buildings Or Structures And Removal Of Tall Grass, Weeds And Debris, Declaring A Nuisance For Non-Compliant Property At 5441 Ellmarie Drive, Dispensing With The Second Reading, And Declaring An Emergency. Mr. Kubicki made a motion, seconded by Mr. Lamar to dispense with the second reading. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to adopt the **Resolution 22-29**. All present voted yes. Mr. Kubicki made a motion, seconded by Ms. Hughes to declare an emergency. All present voted yes.

Ms. Taylor provided the first reading of a Resolution Providing For And Authorizing Removal Of Tall Grass, Weeds And Debris, Declaring A Nuisance For Non-Compliant Property At 6917 Hurd Ave., Dispensing With The Second Reading, And Declaring An Emergency. Mr. Kubicki made a motion, seconded by Ms. Hughes to dispense with the second reading. All present voted yes. Mr. Kubicki made a motion, seconded by Ms. Hughes to adopt the **Resolution 22-30**. All present voted yes. Mr. Kubicki made a motion, seconded by Ms. Hughes to declare an emergency. All present voted yes.

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**Resolutions – (cont.)**

*Emergency:*

Ms. Taylor provided the first reading of a Resolution Authorizing The Purchase Of One 2022 Ford Explorer Police Pursuit Vehicle And Equipment And Replace 2014 Dodge Charger As Part Of Fleet Management, Dispensing With The Second Reading And Declaring An Emergency. Mr. Kubicki made a motion, seconded by Ms. Hughes to dispense with the second reading. All present voted yes. Mr. Kubicki made a motion, seconded by Ms. Hughes to adopt the **Resolution 22-31**. All present voted yes. Mr. Kubicki made a motion, seconded by Ms. Hughes to declare an emergency. All present voted yes.

Ms. Taylor provided the first reading of a Resolution Authorizing The Township Administrator To Enter Into A Professional Services Agreement With Patriot Engineering For Voluntary Environmental Inspection And Assessments Of Certain Properties In The Plainville Business District, Including The Former Firehouse At 6904 Murray Ave., Dispensing with the Second Reading, And Declaring An Emergency. Mr. Kubicki made a motion, seconded by Ms. Hughes to dispense with the second reading. All present voted yes. Mr. Kubicki made a motion, seconded by Ms. Hughes to adopt the **Resolution 22-32**. All present voted yes. Mr. Kubicki made a motion, seconded by Ms. Hughes to declare an emergency. All present voted yes.

Ms. Taylor provided the first reading of a Resolution Authorizing The Administrator To Enter Into A Temporary Sanitary Sewer Easement Agreement With WP Elm St. LLC, Dispensing With The Second Reading, And Declaring An Emergency. Mr. Kubicki made a motion, seconded by Mr. Lamar to dispense with the second reading. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to adopt the **Resolution 22-33**. All present voted yes. Mr. Kubicki made a motion, seconded by Ms. Hughes to declare an emergency. All present voted yes.

*First Reading:*

Ms. Taylor provided the first reading of a Resolution Dissolving The Kenwood Fire District Fund 2195, Transferring Unexpended Funds To General Fund 1000, And Dispensing With The Second Reading. Mr. Kubicki made a motion, seconded by Mr. Lamar to dispense with the second reading. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to adopt the **Resolution 22-34**. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to declare an emergency. All present voted yes.

Ms. Taylor provided the first reading of a Resolution Designating A No Parking Area On Ashley Oaks Drive Between US-50 And Extending 30 Feet North Of The Entrance Speed Limit Sign And Prohibiting Parking Therein, And Dispensing With The Second Reading. Mr. Kubicki made a motion, seconded by Ms. Hughes to dispense with the second reading. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to adopt the **Resolution 22-35**. All present voted yes. Mr. Kubicki made a motion, seconded by Ms. Hughes to declare an emergency. All present voted yes.

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**Approve Payment of Bills, Bank Reconciliation and Financial Reports –**

Mr. Kubicki made a motion seconded by Ms. Hughes to approve payment of bills, Bank Reconciliation and Financial reports for May. All present voted to approve.

**Signing of Minutes and Resolutions –** Mr. Kubicki made a motion seconded by Ms. Hughes to sign the Minutes and Resolutions. All present voted yes.

**Adjournment –** Mr. Kubicki made a motion seconded by Mr. Lamar to adjourn. All present voted to adjourn.

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Susan Hughes

Date

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David Kubicki

Date

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Brian Lamar

Date

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Caroline Heekin

Date