

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES**  
**5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees**  
**Regular Meeting Minutes**  
**July 12<sup>th</sup>, 2022**  
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This meeting was open to the public, streamed live and available for viewing after the meeting. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read and answered during “Open Forum”. [GrowingTogether@ColumbiaTwp.org](mailto:GrowingTogether@ColumbiaTwp.org); 513-561-6046.

**Watch Live**     <https://vimeo.com/513968269>

**Watch Later**    <https://www.youtube.com/channel/UCLfD5afKymmzsH8L5mLpDaQ>

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

**In attendance**

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin and Police Lieutenant Paul Naber were also in attendance. Also in attendance were Fire Chief Siefke and Deputy Chief Chris Iredale, sitting for Chief Meador. The pledge of allegiance was recited.

**Approval and Signing of Minutes –**

Mr. Kubicki made a motion, seconded by Mr. Lamar to approve the Regular Meeting Minutes of June 14, 2022. All Present voted yes.

**Open Forum –**

Resident Mike Reichling asked if it would be possible to paint lines for parking spaces on Bramble to help alleviate parking issues especially people parking in front of driveways. Ms. Taylor pointed to a parking study the Township had enacted that specifically looked at a plan for “striping”. Mr. Lamar assured Mr. Reichling that we are working on this issue. Mr. Reichling also provided contact information for a consultant who might offer competitive natural gas rates for our review.

**Department Reports –**

Fiscal Officer’s Report

Ms. Heekin’s report was included with the meeting packet and is available for public inspection.

Road Superintendent Report

Mr. Frazier’s report was included with the meeting packet and is available for public inspection. Mr. Lamar commented that he is so proud of the job Dustin and the team are doing. Mr. Kubicki agreed.

Administrator’s Report

Ms. Taylor’s report was included with the meeting packet and is available for public inspection. Ms. Taylor pointed out that recent bad weather has kept the road crew very busy. Mr. Frazier makes it a point to drive every street in the township after each storm.

Economic Development Quarterly Report

Mr. Montgomery’s next report was included with the meeting packet and is available for public inspection.

Police Report

Lt. Naber’s report was included with the meeting packet and is available for public inspection. Lt. Naber noted that while there has been an increase in crime county wide in auto thefts, Columbia Township thefts continue to slightly decrease each month. Blue post office box thefts are still a problem; take mail inside the post office. Lt. Naber also wanted to mention a special commendation going to Officer Tom Trabel for his actions in saving a young boy’s life.

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**Department Reports – (cont.)**

Little Miami JF&R District Report +

Deer Park-Silverton Fire District Report

Mr. Lamar invited all residents, especially Ridgewood, to come to Neighbor Day at the Deer Park-Silverton Fire Station on July 23<sup>rd</sup>. Mr. Lamar also noted that at the next Fire Board meeting there will be a vote on the proposed Levy.

Trustees' Reports

Mr. Lamar encouraged everyone to visit our newest business on Wooster Pike; Pedego Electric Bike Shop. He enjoyed his visit and noted that you can buy or rent an electric powered bike.

**Communications –**

- Articles and communications
- Podcast Series “Making It Happen” and YouTube Channel Video Series
- Facebook Posts

**Motions –**

Mr. Kubicki made a motion, seconded by Ms. Hughes to appoint the Columbia Township Public Records Commission, per R.C. 149.42, a Chairperson (Mr. Lamar) Fiscal Officer (Ms. Heekin) and Legal Member (Mr. Pacheco) and set the annual meeting to review application(s) for one-time disposal of obsolete records and schedules of records retention and disposition. All present voted yes.

Mr. Kubicki made a motion, seconded by Mr. Lamar to add Executive Session to the agenda. All present voted yes.

**Resolutions –**

*One Reading:*

Ms. Taylor provided the 1<sup>st</sup> and only reading of a Resolution To Supplement Resolution 21-57, 2021 Columbia Township 2021 Annual Appropriation And Supplemental Appropriations 22-13, 22-18, 22- 19, and 22-27, 2022.

Mr. Kubicki made a motion, seconded by Mr. Lamar to adopt the **Resolution 22-36**. All present voted yes.

*Emergency:*

Ms. Taylor provided the first reading of a Resolution Authorizing The Columbia Township Administrator To Enter Into An Agreement For The Purchase Of Natural Gas For The Township’s Natural Gas Aggregation Program, Dispensing With The Second Reading, And Declaring An Emergency. Mr. Kubicki made a motion, seconded by Ms. Hughes to dispense with the second reading. All present voted yes. Mr. Kubicki made a motion, seconded by Ms. Hughes to adopt the **Resolution 22-37**. All present voted yes. Mr. Kubicki made a motion, seconded by Ms. Hughes to declare an emergency. All present voted yes.

Ms. Taylor provided the first reading of a Resolution Authorizing A Temporary Sanitary Sewer Agreement With WP Elm LLC For Construction Of Pear Lane Sewer And Pear-Elm St. Easement, Authorizing Administrator To Enter Into Agreement With WP Elm LLC, Declaring An Emergency, And Dispensing With The Second Reading. Ms. Hughes made a motion, seconded by Mr. Kubicki to dispense with the second reading. All present voted yes. Ms. Hughes made a motion, seconded by Mr. Kubicki to adopt the **Resolution 22-38**. All present voted yes. Ms. Hughes made a motion, seconded by Mr. Kubicki to declare an emergency. All present voted yes.

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**Approve Payment of Bills, Bank Reconciliation and Financial Reports –**

Mr. Kubicki made a motion seconded by Mr. Lamar to approve payment of bills, Bank Reconciliation and Financial reports for June. All present voted to approve.

**Signing of Minutes and Resolutions –** Mr. Kubicki made a motion seconded by Mr. Lamar to sign the Minutes and Resolutions. All present voted yes.

**Executive Session –**

Mr. Kubicki made a motion, seconded by Mr. Lamar that the Trustees go into executive session under ORC 121.22(G)(1) and (8) To Consider the Appointment, Employment, Dismissal, Discipline, Promotion, Demotion, Or Compensation of a Public Employee or Official. All present voted yes.

Mr. Kubicki made a motion at 5:05 pm, seconded by Mr. Lamar to leave executive session. All present vote yes.

**Adjournment –** Mr. Kubicki made a motion seconded by Mr. Lamar to adjourn. All present voted to adjourn.

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Susan Hughes

Date

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David Kubicki

Date

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Brian Lamar

Date

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Caroline Heekin

Date