

COLUMBIA TOWNSHIP BOARD OF TRUSTEES
5686 KENWOOD ROAD CINCINNATI, OHIO 45227

Board of Trustees
Regular Meeting Minutes
December 13th, 2022
Page | 1 of 4

This meeting was open to the public, streamed live and available for viewing after the meeting. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read and answered during “Open Forum”. GrowingTogether@ColumbiaTwp.org; 513-561-6046.

Watch Live <https://vimeo.com/513968269>

Watch Later <https://www.youtube.com/channel/UCLfD5afKymmzsH8L5mLpDaQ>

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

In attendance

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin, Police Lieutenant Paul Naber, Fire Chief Meador and Fire Chief Siefke were also in attendance. The pledge of allegiance was recited.

Approval and Signing of Minutes –

Mr. Kubicki made a motion, seconded by Ms. Hughes to approve the Regular Meeting Minutes of November 8, 2022. All Present voted yes.

Open Forum –

Resident Vicki Ott sent a note of thanks for the “beautiful things you do for the city and the nice block parties. Please tell the maintenance people they do great as well.”

Resident Tom Schram was present and shared that a number of other residents had spoken to him about safety changes at Camargo and Plainville roads. Ms. Taylor relayed that the City of Cincinnati is trying to address the crossing to make it safer.

Department Reports –

Fiscal Officer’s Report

Ms. Heekin’s report was included with the meeting packet and is available for public inspection.

Road Superintendent Report

Mr. Frazier’s report was included with the meeting packet and is available for public inspection. Ms. Taylor added that we receive many calls about the great work our crew is doing. Ms. Taylor also noted that Mr. Frazier has been out with the crew himself on many occasions.

Administrator’s Report

Ms. Taylor’s report was included with the meeting packet and is available for public inspection.

Economic Development Quarterly Report

Mr. Montgomery’s next Report will be in January (Jan/Apr/Jul/Oct)

Police Report

Lt. Naber’s report was included with the meeting packet and is available for public inspection. Lt. Naber reminded residents to lock their cars as there has been a spike in car thefts. Toys for Tots donations were very successful.

COLUMBIA TOWNSHIP BOARD OF TRUSTEES
5686 KENWOOD ROAD CINCINNATI, OHIO 45227

Board of Trustees
Regular Meeting Minutes
December 13th, 2022
Page | 2 of 4

Department Reports – (cont.)

Little Miami JF&R District Report +

Deer Park-Silverton Fire District Report

Mr. Lamar reported that the smooth transfer continues. Breakfast with Santa was a great event. Mr. Lamar also thanked Mr. Lemon and his excel spreadsheets for contributing to the future success of the LMJF&R. Mr. Lamar also noted that the passing of the Levy was a successful part of fire district's long-term stability allowing for updated equipment and other improvements. Mr. Kubicki added his thanks and praised the fire fighters. He noted that we are now going in the right direction.

Trustees' Reports

Ms. Hughes shared her appreciation for the beautiful new street trees and complimented our professional arborist, Jerry Frankenhoff.

Communications –

- Articles and communications
- Podcast Series “Making It Happen” and YouTube Channel Video Series
- Facebook Posts

Ms. Taylor praised Ms. Lauren Allison for her excellent oversight of the township's social media and communications. Her fun and informative content also provides an excellent archival element.

Resolutions –

One Reading:

Ms. Taylor provided the reading of a Resolution To Supplement Resolution 21-57, 2022 “Columbia Township 2022 Annual Appropriation,” And Supplemental Appropriations 22-13, 22-18, 22-19, 22-27, 22-36, 22-39, 22-42, 22-46, and 22-53, 2022. Mr. Kubicki made a motion seconded by Mr. Lamar to pass **RES 22-60**. All present voted yes.

Ms. Taylor provided the reading of a Resolution Requesting The County Auditor To Make Advance Payment Of Taxes. Mr. Kubicki made a motion seconded by Ms. Hughes to pass **RES 22-61**. All present voted yes.

Emergency:

Ms. Taylor provided the first reading of a Resolution Authorizing Administrator To Reimburse Wp Elm LLC For Construction Of Pear Lane Sanitary Sewer Extension Through Pear-Elm St. Easement, Dispensing With The Second Reading, And Declaring An Emergency.

Mr. Kubicki made a motion, seconded by Ms. Hughes to dispense with the second reading. All present voted yes.

Mr. Kubicki made a motion, seconded by Ms. Hughes to pass **RES 22-63**. All present voted yes.

Mr. Kubicki made a motion, seconded by Mr. Lamar to declare an emergency. All present voted yes.

Ms. Taylor provided the first reading of a Resolution Reappointing Michael Lemon As Special Advisor To The Board Of Trustees For January 1, 2023, To June 30, 2023, Authorizing The Terms Of Appointment, Dispensing With The Second Reading, And Declaring An Emergency.

Mr. Kubicki made a motion, seconded by Ms. Hughes to dispense with the second reading. All present voted yes.

Mr. Kubicki made a motion, seconded by Ms. Hughes to pass **RES 22-64**. All present voted yes.

Mr. Kubicki made a motion, seconded by Ms. Hughes to declare an emergency. All present voted yes.

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees
Regular Meeting Minutes
December 13th, 2022
Page | 3 of 4**

Resolutions – (cont.)

Dispense With Second Reading:

Ms. Taylor provided the first reading of a Resolution Authorizing An Advance Of Funds From General Fund 1000 To Finance Certain Reimbursable Expenditures Related To Walton Creek Road Improvements, And Dispensing With The Second Reading.

Mr. Kubicki made a motion, seconded by Ms. Hughes to dispense with the second reading. All present voted yes.

Mr. Kubicki made a motion, seconded by Mr. Lamar to pass **RES 22-65**. All present voted yes.

Ms. Taylor provided the first reading of a Resolution Authorizing Renewal Of An Agreement For Professional Services For General Economic Development Assistance For The Term Of February 1, 2023, Through January 31, 2024; Authorizing Administrator To Enter Into Agreement With Alloy Development Company (Formerly Hamilton Co. Development Company); And Dispensing With The Second Reading.

Mr. Kubicki made a motion, seconded by Ms. Hughes to dispense with the second reading. All present voted yes.

Mr. Kubicki made a motion, seconded by Mr. Lamar to pass **RES 22-66**. All present voted yes.

Ms. Taylor provided the first reading of a Resolution Reappointing Melissa Taylor As Township Administrator Beginning April 1, 2023, Authorizing The Township Administrator's Terms Of Appointment, and Dispensing With The Second Reading. Mr. Kubicki made a motion, seconded by Ms. Hughes to dispense with the second reading. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to pass **RES 22-67**. All present voted yes.

Approve Payment of Bills, Bank Reconciliation and Financial Reports –

Mr. Kubicki made a motion seconded by Mr. Lamar to approve payment of bills, Bank Reconciliation and Financial reports. All present voted to approve.

Signing of Minutes and Resolutions – Mr. Kubicki made a motion seconded by Ms. Hughes to sign the Minutes and Resolutions. All present voted yes.

Adjournment – Mr. Kubicki made a motion seconded by Mr. Lamar to adjourn. All present voted to adjourn.

COLUMBIA TOWNSHIP BOARD OF TRUSTEES
5686 KENWOOD ROAD CINCINNATI, OHIO 45227

Board of Trustees
Regular Meeting Minutes
December 13th, 2022
Page | 4 of 4

Susan Hughes

Date

David Kubicki

Date

Brian Lamar

Date

Caroline Heekin

Date