

**Board of Trustees
Special Meeting**

December 29, 2022

This special meeting of The Board of Trustees was held as an extra December meeting to approve the 2023 Annual Appropriations to be submitted to the Hamilton County Auditor. This meeting was open to the public.

Special Meeting –

The Columbia Township Special Board meeting was called to order by Trustee David Kubicki at 4:02 p.m. The Pledge of Allegiance was recited.

In attendance –

Trustees in attendance were David Kubicki and Brian Lamar. Susan Hughes was absent. Also attending were Township Administrator Melissa Taylor as meeting secretary, Special Advisor Michael Lemon, and Office Assistant Lauren Allison.

One Reading:

Ms. Allison provided the first and only reading of **Resolution 22-68, 2022 “2023 Annual Appropriations”**
Mr. Kubicki made a motion seconded by Mr. Lamar to adopt the resolution. All present voted yes.

Other Discussion:

Ms. Taylor explained that the annual Columbia Township Public Records Commission meeting originally scheduled for Dec. 13th following the regular Board of Trustees’ meeting had to be cancelled and could not be rescheduled; this was due to an emergency medical matter of the Records Custodian. She recommended that the annual meeting be scheduled earlier to provide extra time to meet in case of a staff conflict because Columbia has such a small staff. Mr. Lemon suggested holding the annual Public Records Commission meeting in October, and all agreed.

Adjournment –

Mr. Kubicki made a motion to adjourn at 4:10 pm and was seconded by Mr. Lamar to adjourn the meeting. All present voted to adjourn.

_____ [absent] _____

Susan Hughes

Date

David Kubicki

Date

Brian Lamar

Date

Melissa Taylor on behalf of Caroline Heekin Date