

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES**  
**5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees**  
**Regular Meeting Minutes**  
**January 10<sup>th</sup>, 2023**  
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This meeting was open to the public, streamed live and available for viewing after the meeting. Columbia Township residents and businesses were also invited to email or call with comments or questions to be read and answered during "Open Forum". GrowingTogether@ColumbiaTwp.org; 513-561-6046.

**Watch Live**     <https://vimeo.com/513968269>

**Watch Later**    <https://www.youtube.com/channel/UCLfD5afKymmzsH8L5mLpDaQ>

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

**In attendance**

Those Trustees in attendance were Susan Hughes, Brian Lamar and David Kubicki. Resident Services Coordinator Lauren Allison stood in for Township Administrator Melissa Taylor. Fiscal Officer Caroline Heekin, Police Detective Erik Pfaffl, Fire Chief Denny Meador and Fire Chief Mike Siefke were also in attendance. The pledge of allegiance was recited.

**Approval and Signing of Minutes –**

Mr. Kubicki made a motion, seconded by Mr. Lamar to approve the Regular Meeting Minutes of December 13, 2022. All Present voted yes.

Mr. Kubicki made a motion, seconded by Mr. Lamar to approve the Special Meeting Minutes of December 29, 2022. All Present voted yes.

**Open Forum –**

Cincinnati resident Matt Foote sent a note expressing how impressed he is with the Columbia Township Road Crew. In fact, Mr. Foote hopes for his street to be "annexed back to the CT".

**Department Reports –**

Fiscal Officer's Report

Ms. Heekin's report was included with the meeting packet and is available for public inspection.

Road Superintendent Report

Mr. Frazier's report was included with the meeting packet and is available for public inspection. Ms. Allison added that our road crew deserves a shout out for their stellar work during the snow storms including working overnight to keep residents safe. Mr. Lamar added that he personally witnessed Dustin Frazier out on Christmas Eve salting which shows how he leads by example.

Administrator's Report

Ms. Taylor's report was included with the meeting packet and is available for public inspection. Ms. Allison noted that progress continues on the Little Miami Scenic Trail (aka The Bike Trail). Mr. Lamar added that a lot of progress has been made in connecting the various routes. There has been a lot of public input and progress will be slow.

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**Department Reports – (cont.)**

Economic Development Quarterly Report

Mr. Montgomery's report was included in the packet and is available for public inspection. Mr. Montgomery noted that two of the townships shopping centers are at full occupancy which is great news. Also worth noting is former "Creekside Manor" now known as "Tributory 50" has begun construction. Mr. Lamar asked for Mr. Montgomery's perspective on how we compare to other townships in the county in this area. Mr. Montgomery noted that Columbia Township was one of the only communities that offered direct assistance to its small businesses during Covid which had a definite impact. Mr. Kubicki added that the main catalyst for the success of Mariemont Promenade was Ace Hardware.

Police Report

Lt. Naber's report was included with the meeting packet and is available for public inspection. Detective Erik Pfaffl introduced himself as the new Night Shift Supervisor.

Little Miami JF&R District Report +

Deer Park-Silverton Fire District Report

Mr. Lamar thanked both Fire Chiefs for their continued participation and partnership in all the township events. Mr. Lamar encouraged the residents to visit the stations and say "hi". Mr. Kubicki also thanked the Chiefs for their presence in the community in engaging with residents as it really makes a difference.

Trustees' Reports

Ms. Hughes shared her desire to see a mural in the township, possibly on the renovated fire house. All agreed that was definitely in the plan for the future.

**Communications –**

- Articles and communications
- Podcast Series "Making It Happen" and YouTube Channel Video Series
- Facebook Posts

Mr. Lamar noted that it would be a good idea for residents to check social media for service updates on things like garbage pick up being changed due to weather emergencies for example.

**Motions –**

Mr. Kubicki made a motion seconded by Ms. Hughes to approve the motion to approve the 2023 Board of Trustees' monthly meeting dates:

January 10, February 14, March 14, April 11, May 9, June 13, July 11, August 18, September 12, October 10, November 14 and December 12. All present voted yes.

**Nominations/Confirmations –**

**Nominations and Election of Board of Trustees President**

Mr. Lamar made a motion seconded by Ms. Hughes to nominate Mr. Kubicki. All present voted yes.

**Nominations and Election of Board of Trustees Vice-President**

Mr. Kubicki made a motion seconded by Ms. Hughes to nominate Mr. Lamar. All present voted yes.

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**Nominations/Confirmations – (Cont.)**

**Appointment of Representatives to Little Miami Joint Fire-Rescue District Board (two)**

Mr. Kubicki made a motion seconded by Ms. Hughes to nominate Mr. Lamar and Ms. Taylor. All present voted yes.

**Appointment of Representative to HCRPC Planning Partnership (one)**

Mr. Kubicki made a motion seconded by Mr. Lamar to nominate Ms. Taylor. All present voted yes.

**Confirmation of JEDZ Board Chairperson and Representatives (one chair, two reps)**

Mr. Kubicki made a motion seconded by Ms. Hughes to confirm Mr. Lamar as chair, Ms. Hughes and Mr. Kubicki as reps. All present voted yes.

**Resolutions –**

*One Reading:*

Ms. Allison provided the reading of a Resolution Requesting The County Auditor To Make Advance Payment Of Taxes. Dispensing With The Second Reading, And Declaring An Emergency.

Mr. Kubicki made a motion, seconded by Ms. Hughes to dispense with the second reading. All present voted yes.

Mr. Kubicki made a motion, seconded by Ms. Hughes to pass **RES 23-01**. All present voted yes.

Mr. Kubicki made a motion, seconded by Ms. Hughes to declare an emergency. All present voted yes.

**Approve Payment of Bills, Bank Reconciliation and Financial Reports –**

Mr. Kubicki made a motion seconded by Mr. Lamar to approve payment of bills, Bank Reconciliation and Financial reports. All present voted to approve.

**Signing of Minutes and Resolutions –** Mr. Kubicki made a motion seconded by Ms. Hughes to sign the Minutes and Resolutions. All present voted yes.

**Adjournment –** Mr. Kubicki made a motion seconded by Mr. Lamar to adjourn. All present voted to adjourn.

