

**COLUMBIA TOWNSHIP BOARD OF TRUSTEES  
5686 KENWOOD ROAD CINCINNATI, OHIO 45227**

**Board of Trustees  
Regular Meeting Minutes  
October 8, 2024  
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This meeting was open to the public, streamed live and available for viewing after the meeting. Columbia Township's Board of Trustees hosts an Open Forum, during the public business meeting, for Columbia residents and businesses. Comments and questions made directly to Columbia Township Administration by phone or email are also welcomed and reviewed. GrowingTogether@ColumbiaTwp.org; 513-561-6046.

**Watch Live**     <https://vimeo.com/event/3958906>

**Watch Later**    <https://www.espmediasn.com/colombia-township>  
or search in internet browser [www.WatchColumbiaTownship.com](http://www.WatchColumbiaTownship.com)

The Columbia Township Regular Board meeting was called to order by Trustee David Kubicki at 4:00 p.m.

**In attendance**

Those Trustees in attendance were David Kubicki, Brian Lamar and Steve Brokamp. Also in attendance were Township Administrator Melissa Taylor, Fiscal Officer Caroline Heekin, Police Lt. Robin Reid and Fire Chief Mike Siefke. The pledge of allegiance was recited.

**Approval and Signing of Minutes –**

Mr. Kubicki made a motion, seconded by Mr. Lamar to approve the Regular Meeting Minutes of September 10, 2024. All Present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to approve the Special Meeting Minutes of August 20, 2024. All present voted yes.

**Open Forum –**

Resident Mike Tighe indicated that some residents are not happy about the parking stripes on Murray Avenue and suggested a compromise be considered for event parking versus daily parking.

**Department Reports –**

Fiscal Officer's Report

Ms. Heekin's report was included in the meeting packet and is available for public inspection.

Road Superintendent's Report

Mr. Frazier's report was included in the meeting packet and is available for public inspection.

Administrator's Report

Ms. Taylor's report was included in the meeting packet and is available for public inspection.

Economic Development Quarterly Report: (Jan/Apr/Jul/Oct)

Mr. Montgomery's quarterly report was included in the meeting packet and is available for public inspection.

Police Report

The police report was included with the meeting packet and is available for public inspection. Lt. Reid thanked Trustee Brian Lamar for escorting her through the business district and neighborhood. The Lt. also thanked resident Tom Schram for his assistance touring Indian Hill Place. Additionally, Lt. Reid thanked zoning officer Harry Holbert for working closely with the Sheriff's Office to resolve community issues in a pleasant manner with positive outcomes. Also noteworthy was the upcoming DEA Drug Takeback scheduled for October 26<sup>th</sup> from 10 to 2.

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**Department Reports (cont.) –**

Little Miami JF&R District Report +  
Deer Park-Silverton Fire District Report

Mr. Lamar complimented Chief Siefke on his performance in his role as Mobile Command Team's Public Information Officer, specifically the press conference on a recent major spill. Mr. Lamar encouraged everyone to attend both Fire Station Neighbor Days.

Trustees Reports

Mr. Lamar noted updated that recently open areas on the Mariemont connector bike path are encouraging "baby steps" in the completion of the project.

Mr. Brokamp reported that the recent construction project near his home has gone so well, and the residents are very complimentary of the courteous crew.

**Communications –**

- Articles and communications
- Podcast Series "Making It Happen" and YouTube Channel Video Series
- Facebook posts

**Resolutions –**

*One Reading - Financial:*

Ms. Taylor provided the first reading of a Resolution To Supplement "Columbia Township 2024 Annual Appropriation" (Resolution 23-60, 2023) and Supplemental Resolutions 24-03, 24-07, 24-12, and 24-15, 24-22, 24-26, 24-30, 24-42 and 24-44, 2024. Mr. Kubicki made a motion, seconded by Mr. Lamar to pass **RES 24-48**. All present voted yes.

*Emergency:*

Ms. Taylor provided the first reading of a Resolution Accepting The 2025 Amounts And Rates As Determined By The Hamilton County Budget Commission, Authorizing The Necessary Tax Levies And Certifying Them To The County Auditor, Dispensing With The Second Reading, And Declaring An Emergency.

Mr. Kubicki made a motion, seconded by Mr. Lamar to pass **RES 24-49**. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to dispense with the second reading. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the first reading of a Resolution Authorizing The First Renewal For The Issuance And Sale Of Not To Exceed \$1,325,000 Township Building Improvement Limited Tax General Obligation Bond Anticipation Notes, Series 2024, For The Madison Place Firehouse Redevelopment Project; Dispensing With The Second Reading And Declaring An Emergency. Mr. Kubicki made a motion, seconded by Mr. Lamar to pass **RES 24-50**. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to dispense with the second reading. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

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**Resolutions (cont.) –**

*Emergency:*

Ms. Taylor provided the first reading of a Resolution Amending Resolution 24-33 To Authorize Township Administrator To Enter Into A Contract With Structural Systems Repair Group For Structural Concrete Repairs For The Madison Place Firehouse Redevelopment Project, Dispensing With The Second Reading And Declaring An Emergency.

Mr. Kubicki made a motion, seconded by Mr. Lamar to pass **RES 24-51**. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to dispense with the second reading. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

Ms. Taylor provided the first reading of a Resolution Certifying Violation Abatement Expenses At 5812 Monning Place, Owned By Al-Saleh Amer, 447 Nilles Road, Hamilton, OH 45014, To The County Auditor For Assessment, Dispensing With The Second Reading And Declaring An Emergency.

Mr. Kubicki made a motion, seconded by Mr. Lamar to pass **RES 24-52**. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to dispense with the second reading. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to invoke the emergency clause. All present voted yes.

*First Reading:*

Ms. Taylor provided the first reading of a Resolution Authorizing Columbia Township to Participate in the State of Ohio Cooperative Purchasing Program "Ohio Buys" for Purchase Supplies, Services, Equipment, and Materials under State of Ohio Contracts, And Dispensing With The Second Reading. Mr. Kubicki made a motion, seconded by Mr. Lamar to pass **RES 24-53**. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to dispense with the second reading. All present voted yes.

Ms. Taylor provided the first reading of a Resolution Authorizing The Administrator To Prepare And Submit An Application To Participate In The Ohio Public Works Commission State Capital Improvement And/Or Local Transportation Improvement Program(s), Round 39, And To Execute Contracts As Required For Grace Avenue, And Dispensing With The Second Reading. Mr. Kubicki made a motion, seconded by Mr. Lamar to pass **RES 24-54**. All present voted yes. Mr. Kubicki made a motion, seconded by Mr. Lamar to dispense with the second reading. All present voted yes.

**Approve Payment of Bills, Bank Reconciliation and Financial Reports –**


Mr. Kubicki made a motion seconded by Mr. Brokamp to approve payment of bills, Bank Reconciliation and Financial reports. All present voted to approve.

**Signing of Minutes and Resolutions –** Mr. Kubicki made a motion seconded by Mr. Brokamp to sign the Minutes and Resolutions. All present voted yes.

**Adjournment –** Mr. Kubicki made a motion seconded by Mr. Brokamp to adjourn. All present voted to adjourn.

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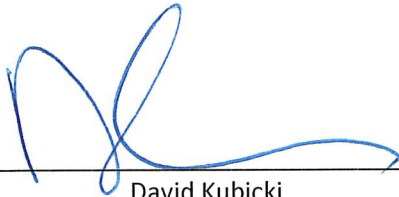
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Steve Brokamp

11/12/24

Date



David Kubicki

11/12/2024

Date



Brian Lamar

11/12/2024

Date



Caroline Heekin

11/12/24

Date