

**RESOLUTION 25 - 08, 2025**  
**COLUMBIA TOWNSHIP, HAMILTON COUNTY, OHIO**

**ACCEPTING PROPOSAL FROM ADLETA CONSTRUCTION FOR  
"MURRAY AVENUE EAST SIDEWALK EXTENSION PROJECT;" AUTHORIZING THE  
ADMINISTRATOR TO ENTER INTO A CONTRACT WITH ADLETA CONSTRUCTION  
DEVELOPMENT, AND DISPENSING WITH THE SECOND READING**

**WHEREAS**, the Board of Trustees desires to improve safety for pedestrians in the Madison Place neighborhood by contracting to construct a sidewalk extension on Murray Avenue East from the existing sidewalk terminus to Berwick Avenue with accessible ramps ("Project"); and

**WHEREAS**, the Board established the Plainville TIF in 2020 by Res. 20-48 to help fund eligible public improvements in the Plainville Business District and Madison Place neighborhood. Columbia Township has the option to utilize several funds for ADA-compliant sidewalk projects including Road Fund, Gas Tax Fund, and TIF Fund; and

**WHEREAS**, the Township's Transportation Engineering Consultant TEC Engineering sought Project proposals and, of the respondents, recommends Adleta Construction, 389 South Wayne Ave., Cincinnati, OH 45215. Adleta's detailed proposal for \$35,500.00 is attached and details the extension of Murray Ave. East sidewalk to Berwick Ave. and addition of ADA ramps and catch basin(s); and

**WHEREAS**, the Board, upon majority vote, hereby dispenses with the requirement that this resolution be read on two separate days, and hereby authorizes the adoption of this resolution upon its first reading; and,

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Columbia Township, Hamilton County, Ohio, for the benefit and welfare of Columbia Township and its citizens, hereby accepts the proposal from Adleta Construction upon Adleta entering into a contract in the amount of \$35,500.00; and further authorizes the Administrator to enter into a contract with Adleta Construction in the amount of \$35,500.00.

**BE IT FURTHER RESOLVED** that the Township Administrator may use the Plainville TIF Fund 2406 to pay for the Project, in whole or part or none, if it is determined to be an eligible public improvement under the Plainville TIF establishing or amended legislation.

Motion to accept Resolution made by: MR. KUBICKI

Seconded by: MR. BROCKAMP



**RESOLUTION 25 - 08, 2025**  
**COLUMBIA TOWNSHIP, HAMILTON COUNTY, OHIO**

**CONTRACT**

This Contract, made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between  
**Columbia Township**, hereinafter called "Owner" and \_\_\_\_\_, hereinafter  
called "Contractor".

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Owner, the Contractor hereby agrees to commence and complete the improvement, repair and construction of:

**MURRAY AVENUE EAST SIDEWALK EXTENSION**

hereinafter called "Work" for the sum stated in the Proposal, and for all extra work in connection therewith, under the terms as stated in the General Conditions of the Contract Documents, and at its own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance and other accessories and services necessary to complete the said work in accordance with the conditions and prices stated in the Proposal, Information and Instructions to Bidders, the General Conditions, Construction Specifications, Plans, Drawings, Prints and Addendum therefore approved by the Owner, and all of which are a part hereof and collectively evidence and constitute the Contract.

The Contractor hereby agrees to commence work under this Contract as outlined in the Notice to Proceed and to fully complete the Project within \_\_\_\_ calendar days or be subject to liquidated damages.

The Owner agrees to pay the Contractor in current funds for the performance of the Contract, subject to additions and deductions, and to make payments on account thereof, as provided in the General Conditions.

IN WITNESS WHEREOF, the parties to these presents have executed this Contract, in the year and day first above mentioned.

WITNESS:

\_\_\_\_\_

OWNER: **Columbia Township**

By \_\_\_\_\_

Title \_\_\_\_\_

WITNESS:

\_\_\_\_\_

CONTRACTOR:

By \_\_\_\_\_

Title \_\_\_\_\_

Passed March 11, 2025

**FAX: 554-1221**

## QUOTE

**JOB:** Murray Avenue Sidewalk Extension

DATE: 3/4/2025

QUOTED TO: Columbia Township

ATTN: Ed Williams

[illegible]

**NOTES:** Price includes dirt and seeding restoration.

QUOTED BY: Tyler Reusch

ACCEPTED BY:

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

**WE ARE AN EQUAL OPPORTUNITY EMPLOYER**

### **Murray Avenue Schedule:**

- Monday May 5<sup>th</sup>: Mobilize in and begin first part of project near 6910 Murray Ave.
- Tuesday May 6<sup>th</sup> through Friday May 9<sup>th</sup>: Begin and complete portion of job that is sidewalk, curb, ramp on Murray at Berwick Intersection.
- Monday May 12<sup>th</sup>: Complete any final restoration and begin to mobilize out.

## Required Submittals:

1. Cover Letter- See attached.
2. Timeline- See attached.
3. List of Key Contractor Staff:
  - Tyler Reusch- Project Manager- 5+ years
  - Tim Thompson- Adleta Construction Foreman- 15+ years
  - Greg Gutzwiller- Estimator- 8+ years
4. Conflicts of Interest- None
5. Project Implementation- Project to be completed at all once. Beginning May 5<sup>th</sup> and lasting approximately 3 weeks. Schedule attached.
6. Cost/Fee Structure- See attached price quote.
7. Bond- Available upon request of awarded bid.
8. Personal Property Tax Affidavit- See attached.

# **Request for Proposals for Murray Avenue Sidewalk Extension**

**Columbia Township (Hamilton Co.) Ohio**

## **Guidelines and Instructions**

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### **NOTICE TO RESPONDENTS**

Columbia Township, Ohio, is soliciting proposals for the construction of a sidewalk extension along Murray Avenue ("Project"). Project requires extending the existing sidewalk on the north side of Murray Ave. near 4003 Berwick St. including ADA Ramps and replacing two catch basins.

**Attached to this document are the full plans.**

Review the Request for Proposal specifications completely for general rules, deadlines, and qualification requirements. All Proposals must be entirely completed for consideration.

**Proposals are due: Wednesday, March 5<sup>th</sup>, 2025 at 4:00pm (Local)**

Submit electronically to: [ewilliams@teceng.com](mailto:ewilliams@teceng.com)

No proposals will be accepted after the deadline.

Project schedule must be included that details the timeline for completion.

Proposal questions should be sent to: Edward Williams, Project Manager, at [ewilliams@teceng.com](mailto:ewilliams@teceng.com)

Respondents should be aware that any records submitted to the Township, or that are used by the Township, may be public records. The Township will disclose public records upon request unless a statute exempts them from disclosure. Respondents should also be aware that if even a portion of a record is exempt from disclosure, generally, the rest of the record must be disclosed.

### **GENERAL INFORMATION/PROJECT SCOPE**

The project requires the extension of the sidewalk on the north side of Murray Avenue along 4003 Berwick St. including ADA Ramps.

Project start must be after Sunday, May 4<sup>th</sup>. No site mobilization is allowed until after this date.  
Project site is located within the Flying Pig Marathon route.

Deadline is negotiable as part of the final contract.

Selected contractor will be expected to secure all necessary permits for completion of the work.

**PREVAILING WAGE**

Project will be paid from public funds and is subject to Prevailing Wage requirements.

**TIMELINE**

- Proposal Release: Wed. February 19, 2025
- Proposals Opened: Wed. March 5, 2025 at 4:00 p.m. (local time)
- Proposal Selection: Fri. March 7, 2025
- Anticipated Township Approval: Tue. March 11, 2025
- Anticipated Contract Commencement: Wed. March 12, 2025
- Pre-Construction Meeting: Wed. April 2 at 2:00 p.m. (local time)
- Construction Start (earliest) Mon. May 5, 2025
- Anticipated Project Completion: August 1, 2025

Columbia Township will not accept, or be responsible for, Proposals received after the 4:00 p.m. deadline Wednesday, March 5<sup>th</sup>, 2025.



## **REQUIRED SUBMITTALS**

To fully meet the requirements of this RFP, each vendor must submit a completed packet that includes:

1. Cover Letter - A cover letter signed by an individual who is authorized by the proposing company to submit the RFP response.
2. Timeline - Proposed timeline for completion. Dates referenced in the Project timeline are an estimate and goal as set by the Township.
3. List of Key Contractor Staff - A list of key personnel who will be involved with this project including their experience and qualifications. In addition, any key subcontractors and their staff should also be identified.
4. Conflicts of Interest - Responses must disclose any Proposer's conflicts of interest to accepting an award of the contract with Columbia Township. If a conflict of interest exists, Proposer must describe the way the conflict of interest would be resolved to comply with State of Ohio ethics law if the contract were to be awarded to the Proposer.
5. Project Implementation - Describe how Project will be completed (phases or otherwise) including the information found in the Contract Documents.
6. Cost/Fee Structure - Total project cost with a line-item cost breakdown of all projected itemizations must be included. Each Proposer is responsible for inspecting the site, and for reading the entire Proposal, and being thoroughly familiar with the Project. The failure or omission of any Proposer to do any of the preceding shall in no way relieve any Proposer from any obligation in respect to this Proposal.
7. Bond - The selected Proposer to whom the Contract is awarded will be required to furnish a Corporate Surety Company Performance Bond in a sum equal to one hundred percent (100%) of the total Proposal price, conditioned according to law.
8. Personal Property Tax Affidavit - Proposers must furnish an Affidavit of Personal Property Tax with the Proposal as required by Ohio law (attached).

## **TERMS AND CONDITIONS**

Columbia Township reserves the right to reject any or all Proposals, to award contracts in whole or in part, or to waive any informalities or irregularities in the Proposal. The response to this Request for Proposals is entirely voluntary. The Request for Proposals does not commit the Columbia Township to award a contract, to pay any costs incurred in the preparation of a Proposal to this request, or to procure or contract for services or supplies.

Columbia Township may reject responses that do not meet the requirements of the Request for Proposals in any respect. Proposals which contain false or misleading statements, or which provide references that do not support an attribute or condition contended by the Vendor, may be rejected. If, in the opinion of Columbia Township, information is intended to mislead Columbia Township in its evaluation of the Proposal and the Vendor's quality, condition, or capability, Columbia will reject the Proposal.

Columbia Township reserves the right to expand or reduce the work subject to negotiating with the successful contract. Columbia Township reserves the right to choose a company from the Proposals or to further interview companies after Proposals are submitted.

Columbia Township reserves the right to ask for additional information after Proposals are received. This project is supported by state funding and is subject to Prevailing Wage requirements. The Township also requires that the successful contractor provide as built drawings at the conclusion of the project per the state funding requirements.

**CONTRACT**

This Contract, made this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by and between **Columbia Township**, hereinafter called "**Owner**" and \_\_\_\_\_, hereinafter called "**Contractor**".

**WITNESSETH:** That for and in consideration of the payments and agreements hereinafter mentioned, to be made and performed by the Owner, the Contractor hereby agrees to commence and complete the improvement, repair, and construction of:

**MURRAY AVENUE SIDEWALK EXTENSION PROJECT**

hereinafter called "Work" for the sum stated in the Proposal, and for all extra work in connection therewith, under the terms as stated in the General Conditions of the Contract Documents, and at its or own proper cost and expense to furnish all the materials, supplies, machinery, equipment, tools, superintendence, labor, insurance and other accessories and services necessary to complete the said work in accordance with the conditions and prices stated in the Proposal, Information and Instructions to Proposers, the General Conditions, Construction Specifications, Plans, Drawings, Prints and Addendum therefore approved by the Owner, and all of which are a part hereof and collectively evidence and constitute the Contract.

Contractor hereby agrees to commence work under this Contract as outlined in the Notice to Proceed and to have substantially **completed the project by \_\_\_\_\_, 2025**. Contractor further agrees to pay liquidated damages for each consecutive calendar day thereafter as provided in the General Conditions.

The Contract Sum shall be \_\_\_\_\_. Owner agrees to pay the Contractor in current funds for the performance of the Contract, subject to additions and deductions, and to make payments on account thereof, as provided in the General Conditions.

IN WITNESS WHEREOF, the parties to these presents have executed this Contract in the year and day first above mentioned.

WITNESS:

\_\_\_\_\_

OWNER: **Columbia Township**

By \_\_\_\_\_  
**Melissa Taylor, Administrator**

WITNESS:

\_\_\_\_\_

CONTRACTOR:

By \_\_\_\_\_

**NOTICE OF COMMENCEMENT  
PUBLIC IMPROVEMENT SECTION 1311.252 ORC**

The undersigned, Melissa Taylor, Administrator for Columbia Township, gives the following information with respect to the indicated public improvement:

1. Name of the public improvement: **Murray Avenue Sidewalk Extension**
2. Public improvement is located at: **Murray Ave., Columbia Twp., Hamilton County**
3. Name and address of this public authority is:

**Columbia Township  
5686 Kenwood Road  
Cincinnati, Ohio 45227**

4. Name and address of all principal Contractors working on the public improvement, the trade of each Principal Contractor, and the name and address of the surety for each Principal Contractor are as follows:

Surety:

5. Date of Notice of Commencement:
6. Name and address of the representative of the public authority for the purposes of serving the lien affidavit:

**Melissa Taylor, Administrator  
Columbia Township  
5686 Kenwood Road  
Cincinnati, Ohio 45227**

\_\_\_\_\_  
**Melissa Taylor**

Sworn to before me, a Notary Public this \_\_\_\_\_ day of \_\_\_\_\_, 2025, by Melissa Taylor, Administrator for Columbia Township, on behalf of the public authority.

\_\_\_\_\_  
Notary Public

PERSONAL PROPERTY TAX AFFIDAVIT

Ohio Revised Code Section 5719.042 requires the bidder (or proposer) to submit a statement affirmed under oath that the bidder/proposer was or was not charged with delinquent personal property taxes on the general tax list of personal property for Hamilton County, Ohio, at the time the bidder's bid (or proposal) was submitted.

THE FOLLOWING INFORMATION IS TO BE COMPLETED AND SUBMITTED WITH THE PROPOSAL:

The undersigned being first duly sworn, hereby affirms under oath, pursuant to the above referenced Request for Proposals, that at the time the Vendor's Proposal was submitted, my company/organization (check or check and complete):

☒ WAS NOT charged with any delinquent personal property taxes on the general tax list of personal property for Hamilton County, Ohio.

☐ WAS charged with delinquent personal property taxes on the general tax list of personal property for Hamilton County, Ohio as follows:

\$ \_\_\_\_\_ is due and unpaid delinquent taxes

\$ \_\_\_\_\_ is due and unpaid penalties and interest thereon.

If the taxpayer was charged with any such taxes, a copy of this affidavit MUST be transmitted to the Hamilton County (Ohio) Treasurer within thirty (30) days of the date it is submitted.

NAME OF BIDDER/PROPOSER: Advetas, Inc.  
AUTHORIZED SIGNATURE: [Signature]  
TITLE: President  
ADDRESS: 389 S. Wayne Avenue  
CITY, STATE, ZIP: Cincinnati, OH 45215

State of Ohio

County of Hamilton

Sworn to before me and subscribed in my presence this 5<sup>th</sup> day of March, 2025

[Signature]  
Notary Public

10-3-26  
Commission Expiration Date



MARY LEE HOLTHAUS  
Notary Public  
State of Ohio  
My Comm. Expires  
October 3, 2026

### GUARANTEE

The undersigned \_\_\_\_\_, having heretofore entered into a Contract with Columbia Township dated \_\_\_\_\_ for the Improvement, Repair and Construction of:

#### MURRAY AVENUE SIDEWALK EXTENSION

and in accordance with the terms of said Contract, do hereby guarantee that all labor and material furnished and work performed by us under said Contract is in conformity with such plans and specifications and authorized alterations thereto and that such Improvement, Repair and Construction installed pursuant to said Contract is free from imperfect workmanship and materials and we agree the repair at our own cost and expense, all the work covered under said Contract and change orders which may prove to be defective for a period of one year from the date hereof. Furthermore, we agree to repair, at our sole cost, any work that may affect or disturb in making the repairs herein contemplated.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Guarantee Period Begins: \_\_\_\_\_

PROPOSAL FORM

DATE: 8/5/25

PROJECT: MURRAY AVENUE SIDEWALK EXTENSION

LOCATION: COLUMBIA TOWNSHIP

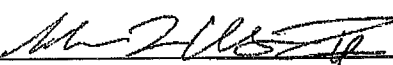
In compliance with your Request for Proposals, the undersigned Proposer hereby proposes to furnish all materials and perform all the work necessary for the construction of the above referenced Project in strict accordance with the Contract Documents, within the time set forth, and at the prices stated in this form.

Proposer hereby agrees to commence work under this Contract as outlined in the Notice to Proceed and to fully complete the Project within 21 calendar days. Proposer further agrees to pay liquidated damages for each consecutive day thereafter as provided in the General Conditions.

Proposer acknowledges receipt of the following Addenda: NONE

Company Name Adleta, Inc.

Business Address 389 S. Wayne Avenue, Cincinnati, OH 45215

Signature of Responsible Official  Robert L. Adleta II  
(Print Name)

Title President

Telephone (513) 554-1469

e-mail address estimating@adletaconstruction.com