RESOLUTION 26 – 42 , 2026
COLUMBIA TOWNSHIP, HAMILTON COUNTY, OHIO

REGULATING DOOR-TO-DOOR TRANSIENT VENDORS CONDUCTING BUSINESS WITHIN COLUMBIA TOWNSHIP, DIRECTING NOTICE TO THE PROSECUTING ATTORNEY PURSUANT TO OHIO REVISED CODE SECTION 505.94, AND DISPENSING WITH THE SECOND READING

WHEREAS, the Board of Trustees of Columbia Township, Ohio, desires to protect the residents of the township from transient vendors and other uninvited door-to-door solicitors in consumer-related transactions; and

WHEREAS, the Board of Trustees believes that it is in the best interest of the citizens of Columbia Township and that it will promote the health, safety and welfare of the residents of Columbia Township to regulate transient vendors within the Township's jurisdiction; and

WHEREAS, Ohio Revised Code§ 505.94 authorizes the Board of Trustees to regulate transient vendors, who engage in soliciting, peddling, and canvassing, and such regulation may include requiring the registration of transient vendors within the Township, adopting reasonable regulations regarding the time, place and manner in which transient venders may be in the Township, and imposing a penalty for violations, and other regulations; and

WHEREAS, the Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

BE IT RESOLVED, by the Trustees of Columbia Township, Butler County, Ohio, by authority of Ohio Revise Code § 505.94, that:

SECTION 1: The Board of Trustees, hereby, adopt Resolution 26 - 42 and regulations in Attachment A that detail how transient vendors may obtain a license and conduct business within Columbia Township.

SECTION 2: That the Fiscal Officer is hereby directed to forward a certified copy of this Resolution to the Hamilton County Prosecuting Attorney in accordance with Section 505.94 of the Ohio Revised Code.

SECTION 3: Whoever violates this Resolution will be guilty of a misdemeanor as set forth in ORC 505.99.

SECTION 4: If any Vendor or Representative of the Vendor has been found by a Court of competent jurisdiction to have violated this Resolution, the Vendor license shall be revoked and the Vendor shall not be permitted to receive another permit for two years from the date of such finding.

SECTION 5: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 6: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 7: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including § 121.22 of the Ohio Revised Code.

SECTION 8: This resolution shall take effect at the earliest period allowed by law.

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Motion to accept Resolution made by: Mr. Kubicki

Seconded by: Mr. Lamar

VOTE:

TRUSTEE	**Voting**	**Signature**	**Date**
David Kubicki, Chair	Yes		07-14-2026
Brian Lamar, Vice-Chair	Yes		07-14-2026
Steve Brokamp, Trustee			07-14-2026

ATTEST: _____ 07-14-2026
Caroline Heekin, Fiscal Officer

APPROVED AS TO FORM: _____ _____
Law Director

Refer to Attachment A – Columbia Township Transient Vendor Regulations

ATTACHMENT A

Columbia Township Transient Vendor Regulations

DEFINITIONS

1. As used in this resolution, "Transient vendor" means any person who opens a temporary place of business for the sale of goods or who, on the streets or while traveling about the township, sells or offers for sale goods, or solicits orders for future delivery of goods where payment is required prior to the delivery of the goods, or attempts to arrange an appointment for a future estimate or sales call.

2. As used in this resolution, "Transient Vendor" does not include:

   a) any person who represents any entity exempted from taxation under section 5709.04 of the Revised Code, that notifies the board of township trustees that its representatives are present in the township for the purpose of selling or offering for sale goods, or soliciting orders for future delivery of goods, or attempting to arrange an appointment for a future estimate or sales call, and does not include a person licensed under Chapter 4707 of the Revised Code.

   b) any person who is "canvassing." Canvassing is the house-to-house distribution of ideas, pamphlets, literature, and the like, or the collection of signatures or support for any purpose or cause. This includes requesting contributions when such requests are made in conjunction with the house-to-house distribution of ideas, pamphlets, literature, or the collection of signatures or support of any purpose or cause. Canvassing is not considered a form of transient vending.

3. As used in this resolution, "goods" means goods, wares, services, merchandise, periodicals, and other articles or publications.

VENDOR REGISTRATION

4. Each Vendor, as defined in ORC § 505.94(B)(2), shall register with Columbia Township using a form to be provided by the Township Administrator (see

paragraph 8 below). Each Representative of the Vendor will receive copy of the application form ("Form").

5. Any person who desires to obtain a transient vendor permit from Columbia Township must submit with the Form:

a) Proof of a vendor's license for the retail sale of tangible personal property issued by the Department of Taxation, State of Ohio, and sales tax division.

b) Valid identification card;

c) Applicant name, address, company phone number, and individual vendor(s) mobile phone number(s) – all of which will be verified.

c) A background check;

(1) A completed application to Columbia Township.

6. Columbia Township will grant a Vendor's permit only if all of the statements made in the application are true, applicant has provided all required documents, and applicant has not been convicted of a felony or misdemeanor involving force, violence fraud, theft, or a sexually-oriented offense in the last (5) years. A permit can be revoked by the Township if the holder is found to have misrepresentations in the application or is convicted of a felony or misdemeanor involving force, violence fraud, theft, or a sexually-oriented offense.

7. Registration will be valid for ninety calendar days after the date the registration is completed and may be renewed in advance of expiration.

VENDOR SOLICITING

8. All Vendors are prohibited from soliciting at any residence where a No Soliciting decal or sign is displayed. Residents will be informed of their rights, if a Vendor solicits at their door when a No Soliciting decal or sign is displayed, to call Hamilton County Sheriff Non-Emergency Dispatch.

9. For any residence that does not have a No Soliciting decal or sign displayed, permitted hours of solicitation are:

October 1st until April 30th	Between 10:00 am and 4:00 pm
May 1st until September 30th	Between 10:00 am and 6:00 pm

No Sunday or Federal Holiday solicitation is permitted.

10. The transient vendor's permit and or an identification badge must be displayed by each individual, a temporary place of business, or while on the street or while traveling about the township, during their efforts to sell, offer for sale, or solicit orders for sale of goods, merchandise and or wares.

PENALTIES

11. Penalty: Whoever violates Resolution No. 2025-145 will be guilty of a misdemeanor as set forth in ORC 505.99. If a solicitor, Vendor, or Representative has been issued a citation and then either paid the citation or the citation has been adjudicated with a guilty finding, then the license will be revoked and the Vendor will not be allowed to get another permit for a period of one (1) year.

12. Any solicitor, Vendor, or Representative that solicits at a residence with a No Soliciting Decal, any residence on the Do Not Solicit List on file with their application, or any other sign that indicates no soliciting will be prosecuted for criminal trespassing.