RESOLUTION 26 – 71, 2026
COLUMBIA TOWNSHIP, HAMILTON COUNTY, OHIO

AUTHORIZING ADMINISTRATOR TO ENTER INTO AGREEMENT WITH CHRISTMAS LIGHTING COMPANY FOR 2026 HOLIDAY SEASON IN MADISON PLACE - PLAINVILLE ROAD BUSINESS DISTRICT AND AT COLUMBIA COMMUNITY CENTER, AND DISPENSING WITH THE SECOND READING

WHEREAS, the Board of Trustees of Columbia Township, Hamilton County, Ohio has deemed it to be in the best interests of the Township to continue contracting for a holiday season lighting display in the Plainville Road Business District in Madison Place and additionally to light up the newly opened Columbia Community Center; and

WHEREAS, the display of more than 20,000 lights promotes community engagement and tourism and boosts support of Plainville businesses throughout the holiday shopping season as provided under R.C. 505.80 and promotes the use of the Columbia Community Center; and

WHEREAS, the Township has been well-served with attractive displays and punctual installation and removal services by prior annual contracts with The Christmas Lighting Company, 11541 Goldcoast Drive, Cincinnati, Ohio, 45249; and

WHEREAS, the estimated annual cost of holiday lighting services, as detailed in two attached proposals for the Business District and Community Center, includes lights to cover 24 street trees, lighted holiday décor mounted on street light poles, exterior lights mounted on the Community Center, repair and replacement of lights, labor costs for install and removal which requires specialized trucks and equipment that the Township does not own, and one year of storage at no charge; and set up, take down, and storage of the Township-provided holiday tree for the Community Center rooftop deck; and

WHEREAS, the Board of Trustees of Columbia Township desires to continue The Christmas Lighting Company's services for the 2026 season which includes 2026 lighting and décor installation, repairs, and replacements, and January 2027 removal and storage; and

WHEREAS, the Board of Trustees, upon majority vote, hereby dispenses with the requirement that this Resolution be read on two separate days, and hereby authorizes the adoption of this Resolution upon its first reading.

NOW, THEREFORE, BE IT RESOLVED, the Board of Trustees of Columbia Township, Hamilton County, Ohio, for the benefit and welfare of Columbia Township and its citizens, hereby authorizes the Township Administrator to sign a contract with The Christmas Lighting Company for up to $13,000.00 ($12,385.24 estimate plus contingency) for seasonal lighting services from October 2026 through January 2027.

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Motion to accept Resolution made by: MR. LAMAR

Seconded by: MR. BROKAMP

VOTE:

TRUSTEE	Voting	Signature	Date
David Kubicki, President	YES		10-13-2026
Brian Lamar, Vice-President	YES		10-13-2026
Steve Brokamp, Trustee	YES		10-13-2026

ATTEST: _____ 10-13-2026
Caroline Heekin, Fiscal Officer

REFER TO ATTACHED LIGHTING PROPOSALS:

Plainville Road Business District – Madison Place
Columbia Community Center

"Making Your Holidays Bright"
Locally Owned and Operated by
Glenn Scherzinger since 1996

11541 Goldcoast Dr. Cincinnati, Ohio 45249
513.247.9510

August 21, 2026
Account # 10483
Columbia Twp*
Dustin Fraser* Columbia Twp*
4200 Plainville Rd
Cincinnati, OH 45227

...tis the season
to plan for your installation of holiday lights and decorations.

We are planning now for scheduling the installation of your holiday lighting and decorations. Please review the following and initial accordingly. Take down and storage included in cost.

We are limiting the number of clients that we are going to be installing this year. We are not taking on any new clients until September 25th to allow our returning clients priority. With this being said it's even more important to confirm your reinstall ASAP. Reinstalls will begin as early as September 15th.

We are able to offer a discount with selecting the no restrictions for install. (Option 1) No restriction installs will start September 15th When choosing Option 1, please chose A or B. If you would prefer to set an install date, please select (Option 2).

1. _____ Installation of lights and decorations no restrictions **$9,751.36**

a. ___ I'm ok to have greenery installed before Nov 1st. b._____ I would like greenery installed after Nov 1st.

Please understand that install dates are affected by weather, rain, snow and wind. In order to be put on the scheduling list, payment MUST be received 14 days from date on letter or email sent.

Please review below and check any that apply!

_____ Changes have been made to landscaping.

_____ Changes have been made on property.

_____ Gutter guards have been installed (change of equipment billed separately).

_____ NO changes have been made.

_____ I wish to add or make changes to my display.

Changes / additions: Contact me at _____

I understand that if trees/schrubs have grown and lights need to be added or if lights need to be replaced, I will be billed accordingly. I have initialed the service I wish The Christmas Lighting Company to provide and have enclosed payment for the reinstall as installed last year.

Signature _____ **Date** _____

REMINDER: Payment MUST BE received in full before scheduling. Please note NEW account number with payment. Payment can be made by check, cash, ACH or credit card (MC, Visa, Discover, Amx). If paying by credit card you must call to update property info.

"Making Your Holidays Bright"
Locally Owned and Operated by
Glenn Scherzinger since 1996

11541 Goldcoast Dr. Cincinnati, Ohio 45249
513.247.9510

August 20, 2026
Account # 11845
Columbia Twp*
Dustin Fraser*
6904 Murray Ave
Cincinnati, OH 45227

...tis the season.
to plan for your installation of holiday lights and decorations.

We are planning now for scheduling the installation of your holiday lighting and decorations. Please review the following and initial accordingly. Take down and storage included in cost.

We are limiting the number of clients that we are going to be installing this year. We are not taking on any new clients until September 25th to allow our returning clients priority. With this being said it's even more important to confirm your reinstall ASAP. Reinstalls will begin as early as September 15th.

We are able to offer a discount with selecting the no restrictions for install. (Option 1) No restriction installs will start September 15th. When choosing Option 1, please chose A or B. If you would prefer to set an install date, please select (Option 2)

1. _____ Installation of lights and decorations no restrictions **$2,633.88**

a. ___ I'm ok to have greenery installed before Nov 1st. b._____ I would like greenery installed after Nov 1st.

2. _____ I am requesting custom install dates. **$3,292.35**

After: _____

Between these dates: _____and_____ (must be 7 days)

Please understand that install dates are affected by weather, rain, snow and wind. In order to be put on the scheduling list, payment MUST be received 14 days from date on letter or email sent.

Please review below and check any that apply!

_____ Changes have been made to landscaping.

_____ Changes have been made on property.

_____ Gutter guards have been installed (change of equipment billed separately).

_____ NO changes have been made.

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If you wish to pay online, simply click the **"Customer Portal"** link in the top right of the email. This will take you directly to your customer portal, with no need to set up an account.

If you choose to make your payment online, please also be sure to **complete and return your letter via email** to help@alloccasionslighting.com





The Christmas Lighting Co
help@alloccasionslighting.com
(513) 247-9510

2026 Christmas Reinstall Letter

Hi Xmas,
It's hard to believe the holiday season is already approaching! Attached is your Christmas Decoration Reinstall Letter for the upcoming season. Please take a moment to review the information and let us know if you have any questions or if there are any changes you'd like to make to your display this year. We truly appreciate the opportunity to help make your home or business festive each holiday season and look forward to working with you again this year! Thank you for choosing The Christmas Lighting Co . and we hope you have a wonderful holiday season ahead!

https://www.
alloccasionslighting.com